

MINUTES  
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION  
August 18, 2016

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, August 18, 2016 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Ms. Esther Cash, Dr. George Terry, and Mr. Otis Stanford

Staff Attending: Ms. Kim Verneuille, Chuck Rubisoff and Audra Love Kimble

Visitors Present: Brock Haas- Virginia College/Jackson, Debbie Moore – Antonelli College/Jackson, Bill Stanfill – Healing Touch Career College/Jackson, Sonny Meeks, Michael Massengill, Brent Euetts – MS Truck Driving School.

I. CALL TO ORDER

The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES

A. The invocation was given by Ms. Esther Cash.

B. Acknowledgments / Introductions

All visitors present gave their names and the companies that they represent.

C. Adjustments / Approval of Agenda

On a motion by Dr. George Terry to accept the agenda and second the motion by Mr. Otis Stanford, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes

Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve the minutes of the June 18, 2016 meeting.

III. DIRECTOR'S REPORT

- Ms. Kim Verneuille reported that since the April 21, 2016 meeting there have been five (5) request(s) for application packets. Ms. Verneuille discussed the registration of each request.
  - Alicia Kaho – Fayette, MS – CNA
  - Lorene Harper – Jackson, MS – CNA
  - Brandy Jefferson – Hattiesburg, MS – CNA
  - Sherrie Myles – Clinton, MS – CNA
  - Joyce Perez – Indianola, MS - CNA
- Ms. Verneuille reported on two (2) schools that will be engaging in No Further Activities in regard to Federal State Authorization regulations.
  - Fresno Pacific University – Fresno, CA

- Am. Academy McAllister Institute of Funeral Service – New York, NY
  - Accelerated Dental Assisting School requesting approval of a new annex in Hattiesburg.
- Antonelli College received notification from a recent FSA audit by the US Department of Ed. Two findings which were corrected.
- ITT Technical Institute requesting approval of program modifications to Madison and Cordova campuses.
  - In 2015, both campuses modified programs to combine courses to longer sessions. They have found after a year that students were more successful in the shorter timed courses. So the school with switching back to 4 hour classes from 6 hour classes. This affects 6 programs in Madison and Cordova.
  - ITT Technical was ordered to appear before their accreditor ACICS on August 4th to justify not having their accreditation withdrawn. No word from ACICS on any decision yet.
  - In July 2016, the US Department of Education sent a letter on ITT Technical Institute's request on the difficulties of submitting the additional line of credit required. The Department agreed to allow ITT to split the funds up into three equal payments over 90 days.
  - ITT Technical is posted their 2nd quarterly report on their diminished earnings and revised projection of declining enrollment of up to 60% for the second half of the year with changes the company is implementing to make adjustments in spending in response to the US DOE demands and that of ACIS.
- Miller Motte Technical College submitted a formal letter of notification of closure for the Gulfport, MS campus. The campus will need to remain open until at least July 2017. That may change if students fail courses. With this date, I have notified MMTTC that the campus will need to go through regular renewal of the campus for the October 2016 meeting.
  - MMTTC has 19 active students in teach-out in Gulfport.
  - MMTTC Parent Corporation was set to appear before their accreditor, ACICS on August 3rd to justify why their accreditation should not be withdrawn as a result of financial stability problems. I have not heard anything on a decision from the institution or the accreditor to date.
- New Horizons Computer Learning Center of Biloxi is requesting approval of modifications to six programs. Several courses are being combined into one course and a modification of content to update the programs objectives to meet industry standards.
- Lincoln College of Technology requesting approval for a new automotive program with a concentration on the Audi brand of cars.
- United Truck Driving School has been sold to Michael Massengill. Mr.

Massengill has submitted a new application for MS Truck Driving School.

- GAT Request – we have had several schools request to pay their Gross Annual Tuition in October:
  - Swift Truck Driving School
  - SEC Training Center
  - Access Training
  - Antonelli College
  - Stepping Stones Career College
- Several National accreditors have published revised rules. These revisions are in response to the current climate and setting standards in preparation for the possible non-recognition of ACICS.
- In July, ACICS reported another change in leadership. The Board of Directors replaced Mr. Anthony Bieda with Mr. Roger Williams. Mr. Williams was previously the Executive Director of ACCET (Accrediting Council of Continuing Education and Training). Mr. Williams is credited with bringing ACCET back to health in the early 1990's when they were almost bankrupt.

On a motion by Dr. George Terry to accept the agenda and second the motion by Ms. Esther Cash, the Commission voted unanimously to approve the Director's Report.

#### IV. PUBLIC PARTICIPATION

Brock Haas, Virginia College/Jackson talked about the changes in leadership for their accreditor. They are talking with two other accreditors and feel they will have their schools switched in about 6 months.

Sonny Meeks from MS Truck Driving School talked CPSCR for their support and help in getting registered.

#### V. REPORTS

- A. School List
  - 51 registered schools total
    - i. 48 Traditional campuses
    - ii. 3 online schools
- B. Financial Report
  - Ms. Kim Verneuille reviewed the report.

#### VI. DOCKET ACTION

- A. Registrations:

Upon a motion made by Dr. George Terry and a second by Mr. Otis Stanford the Commission voted unanimously to approve the initial certification:

  - ITT Technical Institute – Mobile, AL
  - MS Truck Driving School – Hickory Flat, MS

Staff Recommendation: Approval

Upon a motion made by Dr. George Terry and a second by Mr. Otis Stanford the Commission voted unanimously to approve the renewal certification:

  - Healing Touch Career College – Jackson & Hattiesburg, MS
  - Taylor Dental Assisting School – Pascagoula, MS

Upon a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford the Commission voted unanimously to postpone certification until the October 2016 meeting:

Antonelli College – Jackson & Hattiesburg, MS  
National College – Memphis, TN  
Universal Technical Institute – Jacksonville, FL  
NASCAR Technical Institute – Mooresville, NC

B. Agent Permit Application

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford to approve and a second by Dr. George Terry, the Commission voted unanimously to issue agent permits for the following:

Agent Permit Application (Initial)

- Accelerated Dental Assisting/HAT – David Roux
- Concorde Career College/TN – Jasmine Housley
- Healing Touch Career College/HAT – Amy Schmidt
- ITT Technical Institute/AL – Pamela Johnson, Yolanda Scott, Elizabeth Dowdle, Robert Lee, & Tracy Buchanan
- ITT Technical Institute/MS – Ashley Boddie
- MS Truck Driving School – Sonny Meeks, Stacy Young, Guy Garrett Jr. & Tracy Garrison
- National College – Sharon Turner
- New Horizon's Computer Learning Center-Biloxi – Juanita Donahue
- Tulsa Welding School/OK – Diana Navarro
- Universal Technical Institute/TX, FL & NASCAR – Giuseppe D'Agostino, Mary McNamara, Tommy Brown, Scott Gallup, Marion Graettinger, Robert Dale, Jayson Purdy & Ryan Daily
- Virginia College/Jackson – Raul Lewis

Staff Recommendation: Approval

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to renew agent permits for the following:

Agent Permit Application (Renewal)

- Ace Training Center – Doris Kay Ferguson (C-2179) & Carl Ferguson (C-2023)
- Antonelli College/Jackson – Terri Griffin (C-2861)
- Blue Cliff College – Denise Crouse (C-2571)
- Concorde Career College/MS – Kaycee Lemmons (C-3161), Shequetta Sayli (C-3156), & Myra Stewart (C-3163)
- Delta Technical College/Horn Lake – Eric Johnson (C-3066) & Samantha Moore (2759)
- Lincoln College of Technology – Cynthia Whitley (C-2431)
- SEC Training Center – Fletcher Hawkins (C-2208)
- Stepping Stones Career College – Saforia Knowles (C-2947)
- Taylor Dental Assisting School – Austin Taylor (C-2408) & Ariel Taylor (C-2409)
- Truck Driver Institute/Tupelo – Kristi Lynn Bell (C-2639)
- Tulsa Welding School/OK & FL – Joe McKinney (C-3090)

- Virginia College/Jackson – Brystal Ransom (C-2865)
- Virginia College/Online – Cecelia McWhorter (C-2958), Michael Miller (C-2959), Carrie Salamone (c-2960), Brittany Baker (C-3069), & Brittni Tucker (C-3072)

Staff Recommendation: Approval

C. New Program of Studies

Upon the Staff's recommendation, a motion made Ms. Esther Cash and a second by Dr. George Terry, the Commission voted unanimously to approve new programs for the following:

- Lincoln College of Technology
  - a. Automotive Technology with Audi Education Partnership  
Two new courses

Staff Recommendation: Approval

D. Program Modifications

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve programs modifications for the following:

- ITT Technical Institute/MS & TN – 6 program modifications – reversal from a 6 hour credit to return to a 4.5 credit and return of 6 previously approved courses – no change in total credits
  - Accounting (AAS)
  - Business Management (AAS)
  - Drafting & Design Technology (AAS)
  - Electrical Engineering Technology (AAS)
  - Network System & Administration (AAS)
  - Software Development (AAS)
  - Return of six previous approved courses
    - Advanced Business Productivity Software
    - Advanced CAD Methods using AutoCAD
    - Advanced PLC Programming
    - Advanced Computer Maintenance, Troubleshooting, & Repair
    - Advanced Software Development Using Java
    - Recommendation: Approval
- New Horizons Computer Learning Center of Biloxi – 6 program modifications – combining courses and adding content
  - Security IT Associate
  - Network Systems Administrator Professional
  - Medical Office Administration Associate
  - Database Administrator Professional
  - Business Administration Professional
  - Business Administration Associate

Staff Recommendation: Approval

E. Exemptions

Upon the Staff's recommendation, a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to approve programs modifications for the following:

- Wellington Institute – Jackson, MS – Avocational
- Recommendation: Approval

F. Instructor Approval

Upon the staff's recommendation, a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- Accelerated Dental Assisting – Hattiesburg
  - Terri Furr Dental Assisting
  - Chelsea Ford Dental Assisting
  - Jeannie Saavedra Teaching Assistant-Dental
- Blue Cliff College
  - Nita Martory Medical Assisting
  - Angela Richburg Dialysis
- Delta Technical College – Horn Lake
  - Andre Daniels CDL
- Healing Touch Career College
  - Melissa Green Psychology/General Ed
  - Robin Fields Medical Assisting/Clinical Labs
  - Gerald Bynum Medical Assisting/Phlebotomy/EKG
- ITT Technical Institute/MS
  - Chantain Greer Computers
- Lincoln College of Technology
  - Micahel O'Guin II Automotive
- Medical 2 Career College
  - Lindsai Harris Medical
- New Horizons Computer Center of Biloxi
  - Lee Hughes Computers
  - John Loerke Computers
  - Joshua Smith Computers
  - Jeffery Relor Computers
  - Renee Musser Computer Software
- Virginia College/Biloxi
  - George Perina Computers
  - Kiwana Brooks Medical
- Virginia College/Jackson
  - Charles Evans HVAC
  - Brenyatta Travis Medical
- WyoTech/FL
  - Gary Pisarcik Motorcycle
- WyoTech/WY
  - Matthew Barnes Automotive

Staff Recommendation: Approval

G. Other

Keplere Institute of Technology

VII. COMPLAINTS

Ms. Verneuille stated that CPSCR has received a response from a school on a complaint from a student.

**Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to close the meeting to investigate if an Executive Session was necessary.**

Mr. Benjamin asked the visitors to please step outside the room. Mr. Benjamin explained that the Executive Session would be for the discussion of a complaint on Antonelli College and the actions that have taken place.

**Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to close the meeting and go into Executive Session.**

**Mr. Benjamin announced to all visitors that the meeting would reopen after Executive Session.**

VIII. Executive Session

Ms. Verneuille explained a CPSCR institution had responded to a complaint submitted to the CPSCR office on the readmission of a student to the Practical Nursing program. This response had been received only two days before the meeting. Ms. Verneuille stated that with the response she need more time to talk with school officials.

IX. ADJOURNMENT

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve adjournment.

The meeting adjourned at 2:02 p.m.



Ms. Audra Love Kimble  
Associate Executive Director  
Commission on Proprietary School  
& College Registration



Mr. Donald Benjamin, Chairman of  
the Commission on Proprietary  
& College Registration