

MINUTES  
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION  
December 8, 2016

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, December 8, 2016 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Dr. Dean Belton and Mr. Otis Stanford

Staff Attending: Ms. Kim Verneuille, Chuck Rubisoff and Audra Love Kimble

Visitors Present: Debbie Moore – Antonelli College/Jackson, Bill Stanfill & Sherri Epps – Healing Touch Career College, Milton Anderson & Brock Haas – Virginia College/Jackson, Brandi Jefferson, Latonya Chambers, LaLescha Chapman, & Sonya McBride – Simply the Best Kare/Hattiesburg.

I. CALL TO ORDER

The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES

A. The invocation was given by Mr. Otis Stanford.

B. Acknowledgments / Introductions

All visitors present gave their names and the schools that they represent.

C. Adjustments / Approval of Agenda

On a motion by Mr. Otis Stanford to accept the agenda and second the motion by Dr. Dean Belton, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes

Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the minutes of the October 20, 2016 meeting.

III. DIRECTOR'S REPORT

- Ms. Kim Verneuille reported that since the October 20, 2016 meeting there have been three (3) request(s) for application packets. Ms. Verneuille discussed the registration of each request.
  - Sheila Patton – Southaven, MS – CNA
  - Sheila Mickle – Crystal Springs, MS – CNA
  - Education & Career Resources of GA - CNA
- Accelerated Dental Assisting School reported the closing of their annexes in Jackson & Biloxi due to low enrollments.
- Crescent Schools - ACCET reported that Crescent Schools had failed to meet the default cohort compliance standards. CPSCR has been in touch with the school and letters sent to CPSCR show they have begun the appeal process with ACCET on this issue.

- Received notification of a show-cause on Healing Touch Career College from their accreditor ABHES. Ms. Hogan reports that the show-cause is on MBLEx rate for the Massage Therapy program and will be reporting at the next meeting on the next cohort.
- Hearts in Training owner, Yolanda Murry is requesting a voluntary suspension. She has been struggling with enrollments and hopes to make some changes soon and possibly reopen next summer.
- Infinity Career College – I have notified Ricky Jones by certified mail that he is past due on his gross annual tuition and agent fees and that payment was due by December 1. He has not submitted nor responded to any communications. In a review of the school, I found that the company is no longer registered with the Secretary of State’s office; I have received a cancellation notification of all the bonds and a notice from ACCSC of a dispute within the company in relation to the cosmetology school. I’m not even sure if the school is operating in any fashion at this point. My last certified letter was never signed for. I have attempted everything except to drive up to Holly Springs to talk with Mr. Jones with no success.
- Jackson Medical Mall notified CPSCR they are adding a test preparation course for individuals preparing to take the written portion of the commercial truck drivers test. They will be covering reading comprehension mostly.
- Delta Career Education Corporation, the parent company of Miller Motte Technical College, notified CPSCR of their financial restructuring plan to solidify their financial stability. This restructuring is not reflected in the financials submitted during the renewal process and Delta wanting to assure the state they have made a deal that strengthens their finances and that they are still planning to close the Gulfport campus.
- Medical 2 Career College in Tupelo is adding an annex in Flowood as part of their renewal application.
- Universal Technical Institute of Texas and NASCAR Technical Institute are requesting approval of a tuition increase. The average increase is \$500 to each program. There is to be no increase at the Marine & Motorcycle programs at the Florida campus.
- Request for approval of New and Modified Programs
  - Jackson Medical Mall – Phlebotomy Technician Course
  - Healing Touch Career College – New Pharmacy Technician Diploma
  - Lincoln College of Technology – Welding & Metal Fabrication Technology Diploma
  - New Horizons Computer Center of Biloxi – Security IT Professional
    - Modifications to meet industry standards
  - Virginia College Biloxi & Jackson
    - Network Support Technician

- Network & System Administration AAS degree
- Medical Coding & Billing Specialist
- Medical Assistant Diploma
- Medical Office Specialist
- Pharmacy Technician Diploma
- ACICS Major Changes – Ms. Verneuille reported that ACICS may have a chance to compromise in a Trump-led Administration. ACICS reported all of the changes the accreditor has taken to improve their policies and processes. Ms. Verneuille reviewed several of the specifics from a letter provided to the Commission. She explained that the state of for-profit higher education is unknown with the new administration and more will come forward over the next several months.

On a motion by Mr. Otis Stanford to accept the agenda and second the motion by Dr. Dean Belton, the Commission voted unanimously to approve the Director’s Report.

#### IV. PUBLIC PARTICIPATION

Milton Anderson invited the Commission to host the February 16, 2017 meeting on Virginia College’s Jackson campus. He expanded further on the situation with ACICS and the new Trump Administration. There is a great deal of discussion on moving regulation from the federal level to the state level in regard to higher education. Mr. Anderson believes that the state of education will be experiencing some major changes with the new administration. He stated that state regulators will be experience more directives to state to monitor the higher education sectors.

#### V. REPORTS

- A. School List
  - 49 registered schools total
    - 46 Traditional campuses
    - 3 online schools
- B. Financial Report
  - Ms. Kim Verneuille reviewed the report.

#### VI. DOCKET ACTION

- A. Registrations:
 

Upon a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford the Commission voted unanimously to approve the temporary initial certification:

  - Simply the Best Kare – Hattiesburg, MS

Upon a motion made by Mr. Otis Stanford and a second by Dr. Dean Belton the Commission voted unanimously to approve the renewal certification:

  - Miller Motte Technical College-Gulfport, MS
  - Blue Cliff College – Gulfport, MS
  - Medical 2 Career College – Tupelo & Flowood, MS

Upon a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford the Commission voted unanimously to postpone certification until the February 2017 meeting:

- Careers Plus Institute – Greenville, MS

Upon a motion made by Mr. Otis Stanford and a second by Dr. Dean Belton the Commission voted unanimously to approve voluntary suspension of Certificate of Registration:

- Hearts in Training – Rosedale, MS

Upon a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford the Commission voted unanimously to approve suspension of Certificate of Registration:

- Infinity Career College – Holly Springs, MS

B. Agent Permit Application

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford to approve and a second by Dr. Dean Belton, the Commission voted unanimously to issue agent permits for the following:

Agent Permit Application (Initial)

- SEC Training Center – Kristian Sharp
- Simply the Best Kare – Latonya Chambers
- Tulsa Welding School/FL– LaurieAnn Shockman
- Tulsa Welding School/FL & OK – James Lillard

Staff Recommendation: Approval

Upon the Staff's recommendation, a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to renew agent permits for the following:

Agent Permit Application (Renewal)

- Accelerate Dental Assisting Madison & Gulfport – David Roux (C-3181)
- Antonelli College/Online – Clarence Thompson (C-3001))
- Blue Cliff College/Gulfport – Kimberly Wilson (C-3007) & Virginia Quinn (C-2900)
- Crescent Schools/Robinsonville – John LeBoeuf (C-3099) & Kay LeBoeuf (C-3100)
- Delta Technical College/Jorn Lake – Kerry Fitzgerald (C-2788)
- Healing Touch Career College/Jackson – Bill Stanfill (C-3193)
- Healing Touch Career College/HAT – Felicia Hogan (C-3194)
- Medical 2 Career College/Tupelo – Donna Steele (C-3110)
- Virginia College/Biloxi – Ian August (C-3002)
- Virginia College/Jackson – Vincent Milton (C-2366) & Mary Moncure (C-3004)
- WyoTech/FL – Vance Mathis (C-3010) & Kellie Ricci (C-3014)
- WyoTech/PA – Martin Erdley (C-3197), Kevin Smyth (C-3199), Lindsey Truscello (C-3200), & Brittany Shinsky (C-3203)

Staff Recommendation: Approval

C. New Program of Studies

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford and a second by Dr. Dean Belton, the Commission voted unanimously to approve new programs for the following:

- Jackson Medical Mall – New Phlebotomy Certificate
- Healing Touch Career College – Pharmacy Technician Diploma with eleven new courses
- Lincoln College of Technology/TN – Welding & Metal Fabrication Technology with six courses
- Virginia College/Biloxi & Jackson – six new programs
  - Pharmacy Technician with eight new courses
  - Medical Billing & Coding Specialist with seven new courses
  - Medical Assistant Diploma with eleven new courses
  - Medical Office Specialist Diploma with eight new courses
  - Network Administration AAS Degree with seven new courses
  - Network Support Technician Diploma with eight new courses

D. Program Modifications

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford and a second by Dr. Dean Belton, the Commission voted unanimously to approve new program modifications for the following:

- New Horizons Computer Learning Center of Biloxi – Security IT Professional

E. Exemptions

None

F. Instructor Approval

Upon the staff's recommendation, a motion made by Mr. Otis Stanford and a second by Dr. Dean Belton, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- Blue Cliff College/Gulfport
  - a. Kristen Robinson Medical
- Delta Technical College/Horn Lake
  - a. Jerome Brown CDL
  - b. Nancy Allen CDL
  - c. Eric Twilley CDL
  - d. Suzette Stevens Billing/Coding
- Delta Technical College/Ridgeland
  - a. Bethany Saab Teaching Assistant/Dental
  - b. Tanya Parker Medical
  - c. Healing Touch Career College - Hattiesburg
  - d. Arkemia Greer Medical
- Tulsa Welding School/FL
  - a. David Nease HVAC
  - b. Jeffery Gunter Electrical
- Universal Technical Institute/TX
  - a. Timothy Henry Automotive
  - b. James Turner Automotive
  - c. Thomas Linville Automotive

- d. Virginia College/Biloxi
  - e. Kimberly Smith Business
  - f. Glen brown Business
  - g. Silvia Bryant Pharmacy Technician
  - h. Larkisha Winbush Business
  - WyoTech/WY
    - a. Howard Durfee Automotive
- Staff Recommendation: Approval

G. Other

A motion was made by Dr. Dean Belton to accept an invitation from Milton Anderson, President of Virginia College – Jackson Campus to host the February 16, 2017 CPSCR meeting on their campus. Mr. Otis Stanford seconded the motion and the Commission voted unanimously to approve.

VII. COMPLAINTS  
None

VIII. EXECUTIVE SESSION  
Not needed

IX. ADJOURNMENT

Upon a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to approve adjournment.

The meeting adjourned at 1:42 p.m.



Ms. Audra Love Kimble  
Associate Executive Director  
Commission on Proprietary School  
& College Registration



Mr. Donald Benjamin, Chairman of  
the Commission on Proprietary  
& College Registration