

MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION
October 20, 2016

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, October 20, 2016 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Ms. Esther Cash, Dr. George Terry, Dr. Dean Belton and Mr. Otis Stanford

Staff Attending: Ms. Kim Verneuille, Chuck Rubisoff and Audra Love Kimble

Visitors Present: Debbie Moore – Antonelli College/Jackson, Felicia Hogan, Bill Stanfill & Sherri Epps – Healing Touch Career College, and Banan & Alicia Kaho – Kaho Healthcare Training,

I. CALL TO ORDER

The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES

A. The invocation was given by Dr. Dean Belton.

B. Acknowledgments / Introductions

All visitors present gave their names and the companies that they represent.

C. Adjustments / Approval of Agenda

On a motion by Dr. George Terry to accept the agenda and second the motion by Mr. Otis Stanford, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes

Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Dr. George Terry and a second by Dr. Dean Belton, the Commission voted unanimously to approve the minutes of the August 18, 2016 meeting.

On a motion made by Dr. Dean Belton and a second by Dr. George Terry, the Commission voted unanimously to approve the minutes of the September 20, 2016 Called Meeting.

III. DIRECTOR'S REPORT

- Ms. Kim Verneuille reported that since the August 18, 2016 meeting there have been three (3) request(s) for application packets. Ms. Verneuille discussed the registration of each request.
 - Eric Calvin – Greenville, MS – CDL
 - Choice Construction – Jackson, MS – Construction
 - Lara Simmons – Brookhaven, MS – CNA
- Ms. Verneuille reported on five (5) schools that will be engaging in No Further Activities in regard to Federal State Authorization regulations.

- Fresno Pacific University – Fresno, CA
 - Vatterott College-Sunset Hills – St. Louis, MO
 - University of St. Augustine for Health Sciences – At. Augustine, FL
 - University of New Haven – West Haven, CT
 - Asbury Theological Seminary – Wilmore, KY
- Accelerated Dental Assisting School requesting approval of a change of address for the Madison campus and wants to offer students a chance to early enroll and receive a discount on the tuition.
 - Coastal College/Hammond, LA sent notification of not renewing their CPSCR Certificate of Registration. Owner stated they do not have any MS students at this time and would not be recruiting in MS.
 - Concorde Career College is requesting approval of an increase in their tuition and fee for the Southaven campus. CPSCR has also been notified that Concorde Career College has scored only 1.1 out of 3.0 with the US Department of Ed in their financial stability ratings for the second year. This score places Concorde under HCMI1 monitoring. The school has elected to maintain its Title IV eligibility by participating in the Department's Zone Alternative. Under this elective, the school must disburse payments to students prior to drawing down funds from the federal government.
 - ACICS, the accreditor for Miller Motte Technical College, has vacated the Financial Show-Cause Directive but continue the financial reporting directive for the company. Information presented to the Council in August 2016 showed a restructuring plan and evidence that the institutions would become complaint with accreditation standards.
 - Still have several schools that requested to pay their Gross Annual Tuition in October not submit payment as of this meeting. CPSCR will notify these schools that they now are assessed a late fee and that all fees will be due by December 1, 2016 or they risk having their Certificates of Registration suspended.
 - Virginia College Biloxi & Jackson are requesting approval of an increase in fees (not tuition). The administrative and re-entry fees are increasing by \$150.
 - Virginia College Biloxi has notified CPSCR of the ending of their Therapeutic Massage Diploma program. There are no enrolled students.
 - North MS Training Center in Fulton MS requested a voluntary suspension of their certificate of registration. Dr. Marquis stated in his letter that he lost his instructor and needed time to find the right replacement.
 - Hearts in Training owner, Yolanda Murry has notified CPSCR of her struggle with enrollments and is not sure about continuing her school. I informed her of the voluntary suspension and she has said she would let me know, but I have not heard back from her. I had hope to hear from her before the meeting.

- On September 22, 2016, the US Department of Education sent notification to ACICS of their decision not to reauthorize the accreditor. On September 23, 2016, ACICS filed a motion of appeal thus putting any actions in stay. All institutions are still recognized as accredited. The 18 month window is not in affect due to the appeal.
- GAT – Still have 6 schools that not paid their Gross Annual Tuition fees for FY 2016. I will be sending these schools a certified letter requiring they pay their fees along with the late fee by December 1st or risk having their certificate suspended.
- ITT Update:
 - Parchment is the third party repository hired to dispense all ITT transcripts. They report that as of October 14th, they are up-to-date on all submitted records and dispensing requested transcript on a regular schedule now.
 - Parchment also reports that they were contacted by the bankruptcy trustee to have any states requesting records to work through the trustee.
 - Two other states have stated they were told everything needs to be directed through the trustee.

On a motion by Dr. Dean Belton to accept the agenda and second the motion by Dr. George Terry, the Commission voted unanimously to approve the Director's Report.

IV. PUBLIC PARTICIPATION

Bill Stanfill invited everyone to attend the Open House for Healing Touch Career College in Jackson on November 10, 2016 from 10 a.m. to 1 p.m.

V. REPORTS

- A. School List
 - 48 registered schools total
 - i. 45 Traditional campuses
 - ii. 3 online schools
- B. Financial Report
 - Ms. Kim Verneuille reviewed the report.

VI. DOCKET ACTION

- A. Registrations:

Upon a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford the Commission voted unanimously to approve the initial certification:

 - Kaho Healthcare Training – Fayette, MS

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash the Commission voted unanimously to approve the renewal certification:

 - Antonelli College – Jackson & Hattiesburg, MS
 - Concorde Career College – Memphis, TN
 - Concorde Career College –Southaven, MS

- Crescent Schools – Gulfport & Robinsonville, MS
- National College - Memphis
- Universal Technical Institute/FL
- NASCAR Technical Institute

Upon a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford the Commission voted unanimously to approve upon review of information still needed:

- Keplere Institute of Technology – Greenville, MS
 - *Need to review financial & facility information*

Upon a motion made by Dr. George Terry and a second by Ms. Esther Cash the Commission voted unanimously to postpone certification until the December 2016 meeting:

- Miller Motte Technical College – Gulfport, MS
- Hearts in Training – Rosedale, MS

Upon a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford the Commission voted unanimously to approve voluntary suspension of Certificate of Registration:

- North MS Training Center – Fulton, MS

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash the Commission voted unanimously to approve cancellation of Certificate of Registration:

- ITT Technical Institute – Cordova, TN
- ITT Technical Institute – Madison, MS
- ITT Technical Institute – Mobile, AL

B. Agent Permit Application

Upon the Staff's recommendation, a motion made by Ms. Esther Cash to approve and a second by Mr. Otis Stanford, the Commission voted unanimously to issue agent permits for the following:

Agent Permit Application (Initial)

- Blue Cliff College – Deyshonique Stevenson
- Kaho Healthcare Training – Alicia Berry-Kaho
- Healing Touch Career College/HAT – Amy Schmidt
- New Horizon's Computer Learning Center-Biloxi – Rhonda Smith
- Tulsa Welding School/OK – Neils Lund
- Tulsa Welding School/FL– Shannon Moot & Mary Thompson
- Virginia College/Jackson – Johnnie Brent
- Virginia College/Online – Killion Cross, Sara Bright, & Mario Thomas
- WyoTech/PA, WY, & FL – David Petre
- WyoTech/PA – Timothy Conrad

Staff Recommendation: Approval

Upon the Staff's recommendation, a motion made by Dr. George Terry and a second by Dr. Dean Belton, the Commission voted unanimously to renew agent permits for the following:

Agent Permit Application (Renewal)

- Antonelli College/Online – Lou Bellson (C-2974)
- Antonelli College/Hattiesburg – Lee Ann McRaney (C-2976), Carstel Felder (C-2520), & Barbara Stephens (C-3089)
- Blue Cliff College/Online – Veronica Davis (C-3040)
- CompuSystems, Inc. – Gene Finley (C-2320)

- Concorde Career College/TN – Lisa Nelson (C-2885), Alex Gamble (C-3155), Stefanie Hauff (C-2886), & Alfred Gann (C-2887)
- Lincoln College of Technology – Kelsea Bright-Oliver (C-3080)
- Tulsa Welding School/FL – William Clemmons (C-3166)
- Virginia College/Jackson – Catherine Young (C-3176)
- Virginia College/Online – Jacinta Whitted (C-3167), Crystal Odom (C-3168), Kenneth Newton (C-3170), & Sara Agee (C-2933)

Staff Recommendation: Approval

Upon the Staff's recommendation, a motion made Dr. Dean Belton and a second by Ms. Esther Cash, the Commission voted unanimously to cancel agent permits for the following:

- C-3255 Pamela Johnson ITT Technical Institute/Mobile
- C-3256 Yolanda Scott ITT Technical Institute/Mobile
- C-3257 Elizabeth Dowdle ITT Technical Institute/Mobile
- C-3259 Robert Lee ITT Technical Institute/Mobile
- C-3260 Tracy Buchanan ITT Technical Institute/Mobile
- C-2911 Laranda Ducksworth ITT Technical Institute/MS
- C-3048 Jenene Knox ITT Technical Institute/MS
- C-3189 Kristene Sharp ITT Technical Institute/MS
- C-3192 Johnnie Brent ITT Technical Institute/MS
- C-3195 Ferzandra Moore ITT Technical Institute/MS
- C-3258 Ashley Boddie ITT Technical Institute/MS
- C-2271 Stephen Carroll ITT Technical Institute/TN
- C-2725 Donna Brown ITT Technical Institute/TN
- C-2799 Freddie Mooney ITT Technical Institute/TN
- C-3094 Jimmie Cooley ITT Technical Institute/TN
- C-3208 Jason Harris ITT Technical Institute/TN
- C-3221 Tonia Kimmons ITT Technical Institute/TN
- C-3226 Forestine Bolden ITT Technical Institute/TN

- C. New Program of Studies
None
- D. Program Modifications
None
- E. Exemptions
None

F. Instructor Approval

Upon the staff's recommendation, a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- Accelerated Dental Assisting – Madison
 - JoAnn Acy Dental Assisting
 - Aston Summers Dental Assisting
- Healing Touch Career College - Hattiesburg
 - William Grice Medical
 - Makeba White Medical
- Lincoln College of Technology
 - Jeff Butzke Automotive
- Nascar Technical Institute/NC
 - Jeremy Ware Automotive
- New Horizons Computer Center of Biloxi
 - Dan West Computers
- Tulsa Welding School/OK
 - Christal Mann Welding
 - Brian Black Welding
- Tulsa Welding School/FL
 - Douglas Kelly Welding
- Universal Technical Institute/TX
 - Danny Henson Automotive
 - Sean Reed Automotive
- Virginia College/Jackson
 - Dearbria Ellis Accounting/Business
- WyoTech/WY
 - Aaron Bretones Automotive

Staff Recommendation: Approval

G. Other

Ms. Verneulle asked the Commission about any conflicts for the December meeting date of December 15, 2016. Upon a motion made Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to reschedule the December meeting from December 15th, 2016 to December 8th, 2016.

VII. COMPLAINTS

Ms. Verneulle stated that CPSCR has received a response from a school on a complaint from a student.

Upon a motion made by Ms. Esther Cash and a second by Dr. Dean Belton, the Commission voted unanimously to close the meeting to investigate if an Executive Session was necessary.

Mr. Benjamin asked the visitors to please step outside the room.

Mr. Benjamin explained that the Executive Session would be for the discussion of a complaint and the actions that have taken place.

Upon a motion made Ms. Esther Cash and a second by Dr. Dean Belton, the Commission voted unanimously to close the meeting and go into Executive Session.

**Mr. Benjamin announced to all visitors that the meeting would
reopen after Executive Session.**

VIII. Executive Session

No further action was needed.

Ms. Verneuille also discussed the late payments coming from institutions and suggested a possible solution. The Commission expressed that Ms. Verneuille and Mr. Chuck Rubisoff should research the suggestion and report back to Commission in December.

IX. ADJOURNMENT

Upon a motion made by Dr. Dean Belton and a second by Ms. Esther Cash, the Commission voted unanimously to approve adjournment.

The meeting adjourned at 2:22 p.m.



Ms. Audra Love Kimble
Associate Executive Director
Commission on Proprietary School
& College Registration



Mr. Donald Benjamin, Chairman of
the Commission on Proprietary
& College Registration