NEW PROGRAM APPLICATION

Holmes Community College
COLLEGE

Criminal Justice Administration Technology
PROGRAM TITLE

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CONTACT PERSON PHONE # EMAIL ADDRESS

April 1, 2013
DATE OF APPLICATION

Official Use Mississippi Community College Board

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<tr>
<th>Approved</th>
<th>Disapproved</th>
<th>Other</th>
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Action by the State Board for Community and Junior Colleges

STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
APPLICATION FOR APPROVAL OF NEW COMMUNITY COLLEGE/JUNIOR COLLEGE
CAREER TECHNICAL TRAINING PROGRAMS
Submit one original copy of each program application with supporting documentation to the SBCJC's Department of Career and Technical Education by the monthly deadline published in the Chief Career Technical Officers and Deans Association (CCTODA) Calendar.

DATE: April 1, 2013

TO: Mississippi Community College Board
Career and Technical Education
3825 Ridgewood Road
Jackson, MS 39211

FROM: THE BOARD OF TRUSTEES Holmes Community College (Name of College District)
desires to establish a Career-Technical training program as described below under provision of Section 37-29-17, Mississippi Code of 1972.

PROGRAM TITLE: Criminal Justice Administration Technology
CIP CODE: 43.0199

CAREER CERTIFICATE (X) TECHNICAL CERTIFICATE (X) AAS DEGREE (X) OTHER ( )
(Enter level of certificate or degree to be awarded)

Please check Career Certificate if only awarding a Career Certificate.
Please check Technical Certificate if only awarding a Technical Certificate
Please check AAS Degree if only awarding a degree.
Please check all that apply if awarding certificate(s) and degree.
Please check other for secondary program.

SIGNED:

LOCATION: Identify the location (branch, campus or center) where the training program will operate.
Ridgeland and Grenada with the option to expand to Goodman at a later date

PROGRAM STARTING DATE: Fall 2013

GOALS: Enter a statement which properly identifies the goals of the training program. At what level and rate of pay does a trainee of this program enter the job market? To what level can a graduate of this program expect to attain in this field, and to what estimated rate of pay? Show as “Attachment A”.

Relation of training program to role, mission, or scope of the institution. Show as “Attachment B”.

To be completed if completion of the program leads to an associate degree.
What are the minimum educational/achievement requirements for admission into this degree program? Show as “Attachment C”.

Please complete and submit the following forms:

1. Program Description Form
2. Program Curriculum Form
3. Program Evaluation Form
4. Program Budget Form
Below is the Criminal Justice Administration Technology 30/45/60 SCH Stackable Credential Course Sequence. It is followed by the course details, including course number, title, description, pre/co requisites and credit hours on the following page. Holmes is proposing this New Program in the required 30/45/60 SCH stackable credential course sequencing format. Holmes currently plans to offer the 30-SCH career certificate and the AAS. To meet the initial goal of the 30-SCH and the AAS, Holmes will sequence the courses as needed. We submit this proposal with the understanding that if we choose to offer the stackable 45 SCH Technical Certificate, we may re-sequence the courses to provide the coursework in the semesters to meet the needs of students.

**Criminal Justice Administration Technology**  
(Grenada and Ridgeland for Fall 2013; approved for Goodman as well)

### CAREER CERTIFICATE OPTION (Under Consideration)

<table>
<thead>
<tr>
<th>Course</th>
<th>CRJ 1313</th>
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<tbody>
<tr>
<td>Introduction to Criminal Justice</td>
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<tr>
<td>Introduction to Corrections</td>
<td>CRJ 1363</td>
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<tr>
<td>Introduction to Homeland Security</td>
<td>CRJ 1373</td>
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<tr>
<td>Traffic Law</td>
<td>CRJ 2213</td>
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<tr>
<td>Police Operations</td>
<td>CRJ 2313</td>
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<td>Criminal Investigation</td>
<td>CRJ 2333</td>
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<tr>
<td>Juvenile Justice</td>
<td>CRJ 2513</td>
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<tr>
<td>Occupational Spanish</td>
<td>MFL 2513</td>
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<tr>
<td>Criminal Justice Elective</td>
<td>3 SCH</td>
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<tr>
<td>Academic Elective</td>
<td>3 SCH</td>
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**CAREER CERTIFICATE** 30 SCH

### TECHNICAL CERTIFICATE OPTION (Under Consideration—Includes completion of courses for the Career Certificate plus the following courses)

<table>
<thead>
<tr>
<th>Course</th>
<th>CRJ 2213</th>
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<tbody>
<tr>
<td>Traffic Law</td>
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<tr>
<td>Criminal Law</td>
<td>CRJ 2323</td>
</tr>
<tr>
<td>Police Administration and Organization</td>
<td>CRJ 1323</td>
</tr>
<tr>
<td>Criminology</td>
<td>CRJ 1383</td>
</tr>
<tr>
<td>Criminal Justice Elective</td>
<td>3 SCH</td>
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**TECHNICAL CERTIFICATE** 45 SCH

### ASSOCIATE OF APPLIED SCIENCE DEGREE OPTION

Requires completion of the courses for the Career and Technical Certificate Option plus the following General Education Core Courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>ENG 1113</th>
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<tbody>
<tr>
<td>English Composition I</td>
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<tr>
<td>General Psychology I</td>
<td>PSY 1513</td>
</tr>
<tr>
<td>American National Government</td>
<td>PSC 1113</td>
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<tr>
<td>College Algebra</td>
<td>MAT 1313</td>
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<tr>
<td>OR</td>
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<tr>
<td>Natural Science w/ Lab</td>
<td>4 SCH</td>
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**AAS DEGREE** 60 - 61 SCH

*Approved CRJ Electives: CRJ 2713 Foundations of Terrorism, CRJ 2733 Transportation and Border Security, CRJ 2723 Intelligence Analysis & Security Management, CRJ 2413 Administration of Criminal Justice, CRJ 2393 Survey of Criminalistics*
CRIMINAL JUSTICE

CRJ 1313 INTRODUCTION TO CRIMINAL JUSTICE - History, development, and philosophy of law enforcement in a democratic society, introduction to agencies involved in the administration of criminal justice; career orientation. Three lectures. Three hours credit.

CRJ 1323 POLICE ADMINISTRATION AND ORGANIZATION - Principles of organization and administration in law enforcement as applied to law enforcement agencies; introduction to concepts of organizational behavior. Three lectures. Three hours credit.

CRJ 1363 INTRODUCTION TO CORRECTIONS - An overview of the correctional field; its origins, historical and philosophical background, development, current status, relationship with other facets of the criminal justice system and future prospects. Three lectures. Three hours credit.

CRJ 1373 INTRODUCTION TO HOMELAND SECURITY - The issues pertaining to the role and mission of the Department of Homeland Security and related agencies, both domestic and international. Three lectures. Three hours credit.

CRJ 1383 CRIMINOLOGY - The nature and significance of criminal behavior. Theories, statistics, trends, and programs concerning criminal behavior. Three lectures. Three hours credit.

CRJ 2213 TRAFFIC LAW - An examination of the role of government in coping with traffic problems. Emphasis is placed on the history, development, and enforcement of statutes pertaining to motor vehicles. Three hours lecture. Three hours credit.

CRJ 2313 POLICE OPERATIONS - A study of the operation and administration of law enforcement agencies. Particular emphasis is placed on the functions of the patrol division. Three lectures. Three hours credit.

CRJ 2323 CRIMINAL LAW - Basic elements of criminal law under the Constitution of the United States, state Constitutions, and federal and state statutes. Three hours lecture. Three hours credit.

CRJ 2333 CRIMINAL INVESTIGATION - Fundamentals, search and recording, collection and preservation of evidence, fingerprinting, photography, sources of information, interviews and interrogation. Follow up. Three lectures. Three hours credit.

CRJ 2393 SURVEY OF CRIMINALISTICS - The study of scientific crime detection methods; modus operandi, crime scene search, preservation of evidence, research projects and class participation required. Three lectures. Three hours credit.

CRJ 2413 ADMINISTRATION OF CRIMINAL JUSTICE - A study of the legal concepts and procedures, including laws of arrest and search warrant procedures, beginning with the
issuance of legal process to ultimate disposition, including information, indictments, arraignments, preliminary hearings, bail, juries and trial and penal conditions. Three hours lecture. Three hours credit.

**CRJ 2513 JUVENILE JUSTICE**- The role of police in juvenile delinquency and control. Organization, functions, and jurisdiction of juvenile agencies. Processing, detention, and disposition of cases. Statutes and court procedures applied to juveniles. Three hours lecture. Three hours credit.

**CRJ 2713 FOUNDATIONS OF TERRORISM** – Survey of the role of the criminal justice professional in combating terrorism in the modern world. Three hours lecture. Three hours credit.

**CRJ 2733 TRANSPORTATION AND BORDER SECURITY** – This course provides a student with an analysis of issues that concern the protection of the borders of the United States and U. S. policies regarding the safety of the U. S. Transportation System. Three hours lecture. Three hours credit.
The additional courses below would be needed to meet the 15 SCH general education component of the associate degree:

Written Communication Elective/ English Composition I 3 hours
College Algebra or Natural Science with lab 3 (4) hours
Social/Behavioral Science Elective/General Psychology I & American National Gov. 6 hours
Humanities/Fine Arts Elective/Occupational Spanish 3 hours

The students would be required to take 15-16 hours for the AAS in Criminal Justice Administration Technology.