Process for Early Adoption of 30/45/60 SCH Stackable Credentials

At the September 19, 2012 MSCJC Presidents meeting, the presidents approved a new Curriculum Redesign that allows for development of 30/45/60 stackable credentials for Postsecondary Career and Technical Education programs to increase retention and completion. Subsequently, at the November 8th, 2012 CCTODA meeting, the PS CTE Deans and Directors proposed a process for each college to request approval to Early Adopt 30/45/60 stackable credentials for the college’s existing approved programs. The streamlined approval process will allow for Early Adoption of 30/45/60 stackable credentials especially for curriculum not yet revised according to the new 30/45/60 Curriculum Redesign.

Colleges that want to Early Adopt 30/45/60 are required to follow the following guidelines:

(1) Complete and submit the Early Adopt Spreadsheet Template along with a copy of the 30/45/60 Program of Study for each program.
   a. The Program of Study must include a list of all the required courses for each option (Career/Technical/AAS).
   b. For each program you wish to Early Adopt 30/45/60 credits for respective options, enter the Curriculum Title, Institutional Title, Campus/Centers where the program is offered, and place a “Y” under each option that you plan to offer under the new curriculum design (AAS Degree=60 sch, Technical Certificate/Diploma=45 sch, and/or Career Certificate/Diploma=30 sch).
(2) Attach to the submission a “Program of Study” for each program which includes the required courses for each option (Career Certificate/Diploma, Technical Certificate/Diploma, and Associate of Applied Science Degree).
(3) Include references for MSCPAS CT Core Y0, Y1, and/or Y2 courses to ensure alignment with the MSCPAS.
(4) Submit the completed “Early Adopt Spreadsheet Template” and “Programs of Study” electronically via email to Ms. Kathy Elliott at kelliott@mccb.edu.

Additional Information Regarding Early Adoption Requests:

• When reviewing your planned Program of Study for each program, remember to require courses that are listed in the approved state curriculum framework and in the Uniform Course Numbering Book.
• The competencies for each listed course covers only 75% of the required course content and you have the flexibility to add competencies to meet local needs. Also, you have the flexibility to adjust credits +1 or -1 without requesting approval from MCCB, (but you still need to notify MCCB of your plan to adjust -1 or +1 SCH.) Any increase greater than +1 or any decrease less than -1 requires MCCB approval using the SCH Change Request Form.
• If you want to add a NEW CTE course, it must be approved by the Uniform Course Numbering Committee. New course requests must be submitted to Dr. Robin Parker at the MCCB (r Parker@mccb.edu) on the New Course Request Form and then forwarded to the UCN committee to approve/disapprove).
• This is specifically a streamlined Early Adoption Process. If you are seeking major revisions which go way beyond the realms of modifying course requirements to allow for 30/45/60 stackable credentials; then you should those major revisions via the New Option request.

• Make sure the core courses listed for each option in the current curriculum framework are required in your 30/45/60 options, so that they remain aligned to MSCPAS Y1/Y2 Assessments. The core courses are used to create the MSCPAS Career Certificate (Y1) MSCPAS test banks, and Technical Certificate (Y2) MSCPAS test banks, so if you fail to require the core courses, your students MSCPAS will not be aligned and their scores will be negatively impacted.

• If you plan to implement an Alternative Assessment other than MSCPAS, you must submit the Alternative Assessment Request form to MCCB along with the Crosswalk, requesting to implement the alternative assessment for specific program options.