

# Regulations for State Oversight of Proprietary Institutions

## Revisions Summary

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As the proprietary sector grows, regulations are consistently reviewed and updated to meet the needs for state oversight. The following revisions are implemented for the August 2016.

1. Section 2.15 – Application Review
  - a. Added item “F” – Any registered institution wishing to offer occupational associate degree programs must provide proof of current accreditation by an accrediting agency recognized/authorized by the United States Department of Education.
2. Section 3.8 – Disclosure of Information to Students
  - a. Added clarification on Item(s): H & M
    - i. Student Withdrawal procedures
    - ii. Tuition and all program fees must be explained
    - iii. All items A through M MUST be disclosed in the catalog
3. Section 3.11 – Records
  - a. Addition to item “F”: Records must be maintained and made available to a minimum period of 10 years. After which, they must be transferred to the Commission office in a digital format acceptable to the Commission.
4. 3.16 – Teacher Qualifications
  - a. All instructor Data forms must be submitted for approval within 10 days of hiring.
  - b. Change to 3.16.2 – Technical Classes – Item B - a minimum of 3 years work experience in the technical area or related field is now required. A degrees, license or certificate or minimum of 18 semester hours of credit from an accredited institution in math and/or sciences, or courses related to the subject area can also be added.
  - c. Added section 3.16.4 – Practical Nursing Qualifications:
    - i. Practical nursing faculty (full-time, part-time, and adjunct) must have an unencumbered registered nursing license in Mississippi and must:
      1. Hold a minimum of an Associate’s Degree in Nursing
      2. Have three (3) years clinical experience working as a registered nurse;

3. or have two (2) years' experience as faculty in a nursing/allied health program
  - ii. Satisfy clinical agency requirements, i.e., background checks, immunizations, CPR, etc.
5. Section 3.18 - Educational Standards
  - a. Added item "D": Any registered institution wishing to offer occupational or applied associate degree programs must provide proof of current accreditation by an accrediting agency recognized/authorized by the United States Department of Education.
6. Section 3.25 – Changes During the Two-Year Licensure Period
  - a. Added Item "B": An institution must immediately notify the Commission if it is subject to any investigative action, complaint, or disciplinary matter with an accrediting, state or federal agency.
7. Section 3.29.2 – Renewal of Certificate of Registration
  - a. Added item "F": An registered institution requesting a voluntary suspension shall make the request in writing within 30 days of the certificates expiration date and pay the applicable fees as detailed in the current Schedule of Fees (Appendix A). The voluntary suspension will be reviewed annually and may be renewed only twice. After which the institution's Certificate of Registration will be cancelled.
8. Glossary –
  - a. Added definition of recruitment
  - b. Added clarification of definition of a catalog
  - c. Added definition of voluntary suspension