



**Mississippi Community College Board  
Employee of the Quarter  
Nomination Form**

Please note: When completing this form, you must provide specific examples where indicated.

NOMINEE'S NAME: _____	NOMINATOR'S NAME: _____
NOMINEE'S JOB TITLE: _____	NOMINATOR'S TITLE: _____
NOMINEE'S DIVISION: _____	DATE OF NOMINATION: _____
NOMINEE'S SUPERVISOR: _____	NOMINATOR'S SIGNATURE: _____
NOMINEE EMPLOYED FOR ONE YEAR AT MCCB (Y/N) _____	

Pick **at least three** qualities for your nominee and provide specific examples of how he/she demonstrates those qualities:

- Positive Attitude
- Servant-Leadership
- Commitment to Quality
- Performs Additional Responsibilities
- Serves as Role Model
- Promotes Community College System

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Pick **at least three** core values that your nominee possesses and provide specific examples of how he/she demonstrates these core values:

- Professionalism
- Integrity
- Partnerships
- Innovation
- Diversity
- Initiative

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**NOMINATION FORMS SHOULD BE SEALED IN AN ENVELOPE AND MARKED CONFIDENTIAL AND  
PUT IN MISSY SAXTON'S MAILBOX.**