

MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION
February 20, 2020

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, February 20, 2020 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Otis Stanford, Esther Cash, Dr. Dean Belton, & Donald Benjamin

Staff Attending: Dr. Kim Verneuille, and Tommy Goodwin

Visitors Present: Debbie Moore/Antonelli College-Jackson

I. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

II. PRELIMINARIES

A. The invocation was given by Ms. Esther Cash.

B. Acknowledgments / Introductions
All visitors present gave their names and the schools that they represent.

C. Adjustments / Approval of Agenda
On a motion by Mr. Otis Stanford to accept the agenda and second the motion by Ms. Esther Cash, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Dr. Dean Belton, and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the minutes of the December 12, 2019 meeting.

III. DIRECTOR'S REPORT

- Since the last meeting, we have received four (4) request(s) for application packet.
 - Victory Professional Development Center – Mobile, AL – Allied Health
 - Teresa Robinson – New Albany, MS – CNA
 - Fondriea Kincaid – Walnut Grove, MS – Phlebotomy
 - Carla Edwards – Hazlehurst, MS - Phlebotomy
- Tuition Increase Requests:
 - CPSCR received request for tuition increases at from Accelerated Dental Assisting Academy.
 - Tuition will increase by \$260 to incorporate the CPR tests and operating costs.

- Lincoln College of Technology notified CSPCR they have discontinued the Automotive Technology with AUDI Education Partnership as of January 29, 2020 due to a lack of demand. No current students were enrolled.
- CPSCR was notified by the Federal Student Aid Dept. that the Institute of Health & Technology has been put on Heighten Cash Monitoring Level 1. This is the second year in a row for not meeting the minimum composite score as required by all title IV schools. Institutions are required to maintain a minimum score of 1.5 out of 3.0. IHT's score is 1.2. The report states the IHT was on Zone Alternative reporting last year. In this option, the school must make a refunds and disbursement to students before they can drawdown funds from the Dept of Education for the current students. This provision is allowed for three consecutive years. After which, the school may lose title IV eligibility.
- Follow up on Stepping Stones Career College: CPSCR was notified of the cancellation of both bonds (school & agent) for Stepping Stones Career College. Since Dr. Verneuille had not been able to get in touch with Ms. Knowles, she went up to Louisville to check on the school. The building was closed but Dr. Verneuille left her card asking for Mrs. Knowles to contact CPSCR. About a week later Kelvin Knowles, the owner's son, called. Kelvin let informed Dr. Verneuille know that his mother had been diagnosed in May 2019 with stage 3 cancer and passed away in September 2019. Mr. Knowles is considering opening a new school, but is looking into funding to make sure the business is successful.
- Student Records: Antonelli College has work out there issues with Parchment who will be the official repository for the school's transcripts upon official closure. Classes will be complete this by February 25, 2020. The registrars will take a couple of weeks to officially process all active student records and transmit them to Parchment. CPSCR has asked to have a copy of those records that we will house on our servers.
- Dr. George Terry submitted his resignation as Commissioner representing the 4th Congressional District on Wednesday, February 12, 2020.
 - CSPSCR is presently working with Audra Kimble and Kell Smith to find someone to fulfil his term.

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve the Director's Report.

IV. PUBLIC PARTICIPATION

Debbie Moore reported this will mostly likely be her last official meeting. She stated all of the students that stayed in their program completed. No students were charged tuition since September 2019.

V. REPORTS

A. School List

- 46 registered schools total

- 43 Traditional campuses
 - 3 online schools
- B. Financial Report
- Dr. Kim Verneuille reviewed the reports.

VI. DOCKET ACTION

A. Registrations:

Upon a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to approve an initial certification:

- Ware Dental Arts academy DBA Oceanpointe Dental Academy of MS – Grenada, MS
- Heavenly Hands Institute – Vicksburg, MS

Upon a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to approve a renewal certification:

- Swift Transportation – Memphis, TN

Upon a motion made by Mr. Otis Stanford and a second by Dr. Dean Belton, the Commission voted unanimously to postpone the renewal certification:

- Systems IT, Inc.

B. Agent Permit Application

Upon the Staff's recommendation, a motion made by Dr. Dean Belton to approve and a second by Ms. Esther Cash, the Commission voted unanimously to issue agent permits for the following:

- OceanPointe Dental Academy of MS – Lora Miers
- Heavenly Hands Institute – Latoya Gibson

Staff Recommendation: Approval

Upon the Staff's recommendation, a motion made by Ms. Esther Cash and a second by Dr. Dean Belton, the Commission voted unanimously to renew agent permits for the following:

- Accelerated Dental Assisting Academy – 5 campuses – Shawndee Lee (C-3352)
- Concorde Career College/Memphis – Lisa Nelson (C-2885), Cornelius Clark (C-3141), Sharron Johnson (C-3386), Alfred Wayne Gann (C-3391), Sandra Winfrey (C-3297), and Cassandra Williamson (C-3389)
- Delta Technical College/Horn Lake – Selena Medlin (C-3123)
- Friends of Children – Shirley Walker McGee (C-2629)
- Lincoln College of Technology – Robert Black (C-2528), Denise Neal (C-3294), & Dvid Osman (C-3298)
- Universal Technical Institute/FL & TX – Laura Skiba (C-3119), Marissa Williams (C-2743), Michael Colletti (C-3113), & Phillip Litteral (2604)
- Crescent School of Gaming & Bartending/Robinsonville – Darrel Washington (C-2778)

- Swift Driving Academy – Tamila Wilcher (C-2719) & Sonya Brown (C-3205)

Staff Recommendation: Approval

C. New Program of Studies

Upon the Staff's recommendation, a motion made by Dr. Dean Belton and a second by Ms. Esther Cash, the Commission voted unanimously to renew agent permits for the following:

- Blue Care Medical Academy
 - Certified Nurse Assistant
- Grove Healthcare College
 - Phlebotomy Diploma
 - Pharmacy Technician
- Heavenly Hands Institute
 - Certified Nurse Assistant
 - Phlebotomy Technician
- OceanPointe Dental Academy of MS
 - Dental Assisting

D. Program Modifications

None

E. Exemptions

Upon the Staff's recommendation, a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to approve an exemption for the following:

- Bellevue University
- Covington Career Center

Staff Recommendation: Approval

F. Instructor Approval

Upon the staff's recommendation, a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- Accelerated Dental Assisting Academy
 - Michelle Johnson
- Heavenly Hands Institute
 - Catrina Grant
 - LaToya Gibson
- Institute of Health & Technology
 - Jennifer Cruz
 - Patricia Jones
- OceanPointe Dental Academy of MS
 - Cerelia Mullins
 - Ginger Miers
 - Kathryn Henson
- Truck Driver Institute/Tupelo
 - John Turner
- Tulsa Welding School
 - Kase Ford

- Universal Technical Institute of Northern Texas
 - Eric Williams
- Staff Recommendation: Approval

G. Other

CPSCR has received a records request from Antonelli College. Mrs. Debbie Moore has informed CPSCR they have around 400 boxes of student records from prior to 2016. CPSCR does not need these records which include financial information and protected FERPA issues. With the school being out of funds to dispose of these records, Antonelli College has asked for assistance from CPSCR to dispose of these records. The cost to shred the records is approximately \$6.00 a box for a cost of around \$2400. CPSCR plans that make a claim on the schools bond for reimbursement once all the expenses have been done to the final closure. Dr. Verneuille believes the final cost are going to be around \$5000 total.

Upon a request to start a discussion on a request to spend CPSCR funds to close out Antonelli College records, motion was made by Dr. Dean Belton and a second by Ms. Esther cash was made.

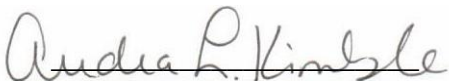
Mr. Donald Benjamin asked is CPSCR has the authority to commit funds to these tasks and if so would we need a quote. Tommy Goodwin stated CPSCR is not required to have a quote and asked our guidelines fall under the internal purchasing for the agency. Dr. Verneuille stated that in the past CPSCR has taken care of the disposal of records form previously closed schools that have voluntarily relinquished there records to CPSCR possession. The request will go through the proper channels of approvals with finance and Dr. Mayfield before the funds are spent.


Upon a motion made by Dr. Dean Belton and a second by Ms. Esther Cash, a motion was made to spend funds to dispose of the old records from Antonelli College with the approval of MCCB purchasing and Dr. Andrea Mayfield, the Commission voted unanimously to approve.

VII. COMPLAINTS
None

VIII. EXECUTIVE SESSION
None

IX. ADJOURNMENT
Adjourned 1:38 pm.


Ms. Audra Love Kimble
Associate Executive Director
Commission on Proprietary School
& College Registration


Mr. Donald Benjamin, Chairman
Commission on Proprietary
& College Registration

MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION
April 16, 2020

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, April 16, 2020 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi via Zoom meeting software.

Members Present: Mr. Otis Stanford, Ms. Esther Cash, Dr. Dean Belton, & Mr. Donald Benjamin

Staff Attending: Dr. Kim Verneuille, Audra Love Kimble, Kell Smith and Avery Lee

Visitors Present: Dr. LaShundra Thompson-Roberts, Desoto Dental Institute

I. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

II. PRELIMINARIES

A. The invocation was given by Dr. Dean Belton.

B. Acknowledgments / Introductions
All visitors present gave their names and the schools that they represent.

C. Adjustments / Approval of Agenda
On a motion by Mr. Otis Stanford to accept the agenda and second the motion by Ms. Esther Cash, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Dr. Dean Belton, and a second by Ms. Esther Cash, the Commission voted unanimously to approve the minutes of the February 20, 2020 meeting.

III. DIRECTOR'S REPORT

- Since the last meeting, we have received three (3) request(s) for application packet.
 - Moore Community House – Biloxi – Construction
 - Desoto Dental Institute – Southaven – Dental Assisting
 - Sam's Choice Healthcare – Jackson - CNA
- Tuition Decrease:
 - Last meeting, CPSCR received request for tuition increases at from Accelerated Dental Assisting Academy.
 - Tuition will increase by \$260 to incorporate the CPR tests and operating costs.

- The school is holding off on that increase and offering their lowest tuition rate (early signup rate) for the next class.
- Three schools have asked for extension on their renewals:
 - Compusystems Inc. – Greenville
 - Blue Care Medical Academy – Southaven
 - Grant Allied Healthcare & Training Institute – Greenville, MS
- Systems IT, Inc. has notified CPSCR they closed the training center at the end of 2019.
- Friends of Children has notified CPSCR they do not plan to renew the certificate of registration.
 - This school registered with CPSCR in April 2004. They offer many programs that are grant based and free of charge. The school offerings shifted of the years to many child development programs. With Dr. Marvin Hogan's retirement this year, they have decided not to renew.
 - Formal statement coming from school stating they are not engaging in activities that would require their registering with CPSCR.
- Antonelli College is officially closed this month. Due to this health crisis, CPSCR have not had the time to retrieve the records from the school's possession. Mrs. Moore is making sure to keep the records safe until we can make the time to finish up with the final steps.
- Regarding the health crisis, CPSCR schools were sent guidelines for operating through this time. Each school has responded. Most schools have moved to some type of online classroom instruction or were limiting their classes to under 10 students prior to the Governor's Shelter in place order. Dr. Verneuille reported that she had not heard recently for all the school's if their operation changed but have encouraged them all to follow CDC guidelines and those of their local city mayors. Administrators were told that there are no clinical sites open to students in MS for any allied health. These will need to be postponed until they reopen to students. Universal Technical Institute has notified CPSCR they have extended their temporary mode delivery through June 30th. Most schools have extended their online delivery plans through April 30th.
- Update on the Truck Driving Industry
 - Governor Reeves indicated in his Shelter-in-Place order that the trucking industry and their support were deemed essential business. The National Trucking Assoc. sent a message to school that they were encouraging all Governor's to exempt the schools from any orders to close as they were supporting the industry.
 - Presently, in MS, the centers issuing CDL licensing are open and students can still obtain their permits.
 - CPSCR has 8 trucking schools. All but Truck Driver Institute (Saucier & Tupelo) are operating while following the CDC guidelines of limiting to 10 students in the classroom, cleaning the trucks, wearing masks & gloves,

and limiting behind-the-wheel (BTW) training to one to one. TDI is teaching their current class and then suspending class. They will assess each week as MS progress through the health crisis.

- New director for Tupelo campus: Randy Taylor

Upon a motion made by Ms. Esther Cash and a second by Dr. Dean Belton, the Commission voted unanimously to approve the Director's Report.

IV. PUBLIC PARTICIPATION

None

V. REPORTS

A. School List

- 45 registered schools total
 - 43 Traditional campuses
 - 2 online schools

B. Financial Report

- Dr. Kim Verneuille reviewed the reports.

VI. DOCKET ACTION

A. Registrations:

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve an initial certification:

- Desoto Dental Institute – Southaven, MS
- CE Career Center – Hazlehurst, MS

Upon a motion made by Ms. Esther Cash and a second by Dr. Dean Belton, the Commission voted unanimously to approve a renewal certification:

- Delta Technical College – Horn Lake & Ridgeland, MS

Upon a motion made by Ms. Esther Cash and a second by Dr. Dean Belton, the Commission voted unanimously to postpone the renewal certification:

- Compusystems, Inc. – Greenville, MS
- Blue Care Medical Academy – Southaven, MS
- Grant Allied Healthcare & Training Institute – Greenville, MS

B. Agent Permit Application

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford to approve and a second by Ms. Esther Cash, the Commission voted unanimously to issue agent permits for the following:

- CE Career Center – Carla Edwards
- Delta Technical College/Horn Lake – Rainey Harris
- Desoto Dental Institute – Lashundra Thompson-Roberts
- MS Dental Assistant School – Nicole Schmeer

Staff Recommendation: Approval

Upon the Staff's recommendation, a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to renew agent permits for the following:

- Blue care Medical Academy – Donna Luckett (C-3359) & Omar Hurd Sr. (C-3360)
- Universal Technical Institute/FL & TX - Lawrence Plutchak Jr. (C-3357)
- Blue Cliff College/Online – ReNoda Wyatt (C-3311)
- MS Truck Driving School – Jeff Medlin (C-3361)

Recommendation: Approval

C. New Program of Studies

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to renew agent permits for the following:

- B1 Nurse Training Center
 - Phlebotomy Certificate
- CE Career Institute
 - Phlebotomy Technician Certificate
 - Medical Assisting Certificate
- Desoto Dental Institute
 - Dental Assisting Certificate
- Delta Technical College
 - CDL Refresher Diploma

Recommendation: Approval

D. Program Modifications
None

E. Exemptions

Upon the Staff's recommendation, a motion made by Ms. Esther Cash and a second by Dr. Dean Belton, the Commission voted unanimously to approve an exemption for the following:

- Morrison Family Services
- Our Times Now Career School

Staff Recommendation: Approval

F. Instructor Approval

Upon the staff's recommendation, a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- CE Career Center
 - Deanna Baber
 - Carla Edwards
- Concorde Career College-Southaven
 - Kimberly Avant
- Delta Technical College/Horn Lake
 - Jeremy Terry

- Kayla Smith
- Robert Michael
- Jillian Burkley-Irvine
- Tony Hensley
- Delta Technical College/Ridgeland
 - Timothy Bracey
- Desoto Dental Institute
 - Lashunda Thompson-Roberts
- Grove Healthcare College
 - Abigail Orr
- Institute of Health & Technology
 - Margaret Stubbs
- Lincoln College of Technology
 - James Tanner
 - John McCoy
 - Kyle Odell
 - Charles Pelfrey
- Mississippi Dental Assistant School
 - Nicole Schmeer
- Swift Driving Academy
 - Richard Shepard
 - Sherry Howell
- Universal Technical Institute of Northern Texas
 - Levi Mahon
 - Kelly Hays
 - Lawrence Gordon
- Universal Technical Institute of Texas
 - Don Carson
 - Michael Leach
 - Victor Jolley

Staff Recommendation: Approval

G. Other

VII. COMPLAINTS
None

VIII. EXECUTIVE SESSION
None

IX. ADJOURNMENT
Adjourned 1:35 pm.



Dr. Kim Verneuille
Director Commission on Proprietary
School & College Registration



Mr. Donald Benjamin, Chairman
Commission on Proprietary School
& College Registration

MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION
June 18, 2020

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, June 18, 2020 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi via Zoom meeting software.

Members Present: Mr. Otis Stanford, Ms. Esther Cash, Dr. Dean Belton, Teffany Madison, & Mr. Donald Benjamin

Staff Attending: Dr. Kim Verneuille, Megan Akins, Shana Hansen and Avery Lee

Visitors Present: Willie Jones, DSC Training Academy

I. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

II. PRELIMINARIES

A. The invocation was given by Ms. Esther Cash.

B. Acknowledgments / Introductions
All visitors present gave their names and the schools that they represent.

C. Adjustments / Approval of Agenda
On a motion by Mr. Otis Stanford to accept the agenda and second the motion by Dr. Dean Belton, the Commission voted unanimously to approve the agenda.

D. Open Commission Position Nomination & Vote
Mr. Donald Benjamin asked for a nomination of Ms. Teffany Madison to finish the term for District Two replacing Dr. George Terry, who resigned in February 2020. On a motion by Ms. Esther Cash to accept the nomination of Teffany Madison to serve as commissioner for District Two, and a second by Mr. Otis Stanford, the Commission voted unanimously to approve Teffany Madison as Commissioner for District Two.
Ms. Teffany took the Oath of Office administered by Ms. Shana Hansen, MCCB.

E. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Dr. Dean Belton, and a second by Ms. Esther Cash, the Commission voted unanimously to approve the minutes of the April 16, 2020 meeting.

F. Chairperson for FY2021

Mr. Donald Benjamin asked for nomination for someone to serve as the CPSCR Chairperson for FY2021. A motion was made by Dr. Dean Belton to nominate Donald Benjamin to continue serving as the chairperson for the next fiscal year, a second by Ms. Esther Cash. A motion to close nominations by Mr. Otis Stanford was made after no further nominations were offered, and a second by Ms. Esther Cash. The Commission voted unanimously to approve Donald Benjamin as Chairperson for CPSCR for FY2021.

III. DIRECTOR'S REPORT

- Since the last meeting, we have received six (6) request(s) for application packet.
 - Blessing Hearts Healthcare – Tylertown, MS - CNA
 - Vermacy Corbitt – Taylor, MS – CNA
 - 5th Generation Transit – Jackson, MS – CDL
 - Shanice Griffin – Jackson, MS – CNA
 - Diann McNair – Mendenhall, MS – CDL
 - Sincere Home Care – Jackson, MS – CNA & CDL
- Institute of Health & Technology – Jackson/Hattiesburg requested an extension on their renewals.
- Accelerated Dental Assisting requested approval of a change of address for their Hattiesburg campus.
- Friends of Children submitted a statement regarding their non-renewal of their CPSCR certificate. The interim director, Dr. Cathy Gaston states the school will not be doing any vocational education. Administration was informed should their circumstance change, they would need to reapply.
- CPSCR has taken possession of student records from 2016-2019 of Antonelli College. The records will be stored at our State street office through April 2021 in case any students were to make a claim. The likelihood is small that would happen. However, we will be able to assist any student should the issue arise. Shred-It was hired to destroy the older records for the Hattiesburg and Jackson campuses that were stored off-site this week.
- Mike Davis, owner of CNA Consortium in Ridgeland went on Voluntary Suspension in April 2019. Mr. Davis informed CPSCR that he would not be renewing his certificate. With the current health crisis, this would not be a good time.
- Regarding the health crisis, CPSCR schools were sent additional guidelines for operating regarding Governor Reeves directives.
 - School owners were asked to provide the CPSCR office with the changes in precautions they are implanting as they begin to reopen to students. All Schools were encouraged to follow the state's and CDC recommendations and to put their students first and be mindful that Covid-19 is still active.

- Several responded with notification of smaller classes, and rotating schedules to make sure they are staying within the health guidelines for all students.
- With FY2020 ending this month, Dr. Verneuille stated she be notifying all schools of Annual Enrollment Reporting and Gross Annual Tuition for the August meeting.
- CPSCR received notification for ACCSC of a compliant sent in by a student at the Delta Technical College's Horn Lakes campus. The accreditor is requesting more information for the college. I have attached the response for ACCSC.

Upon a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Director's Report.

IV. PUBLIC PARTICIPATION

None

V. REPORTS

A. School List

- 44 registered schools total
 - 42 Traditional campuses
 - 2 online schools

B. Financial Report

- Dr. Kim Verneuille reviewed the reports.

VI. DOCKET ACTION

A. Registrations:

Upon a motion made by Dr. Dean Belton and a second by Ms. Esther Cash, the Commission voted unanimously to approve a renewal certification:

- Compusystems, Inc. – Greenville, MS
- Blue Care Medical Academy – Southaven, MS

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to postpone the renewal certification:

- Grant Allied Healthcare & Training Institute – Greenville, MS

B. Agent Permit Application

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford to approve and a second by Dr. Dean Belton, the Commission voted unanimously to issue agent permits for the following:

- Blue Cliff College/Gulfport – Veronica Davis

Staff Recommendation: Approval

Upon the Staff's recommendation, a motion made by Ms. Esther Cash and a second by Dr. Dean Belton, the Commission voted unanimously to renew agent permits for the following:

- CRW Truck Driving School – J.T. Robinson (C-2846)
- Truck Driver Institute/Tupelo – Andrea Bradford (C-3245)

- Universal Technical Institute/North TX –Scott Gallup (C-3399) & Jason Pollack (C-3397),
- Universal Technical Institute/ FL, & TX – Jason Pollack (C-3369)
- Jackson Medical Mall – Lori Greer (C-3152)
- Blue Cliff College/Gulfport – Rebecca Hanzalik (C-3147)
- Blue Cliff College/Online – ReNoda Wyatt (C-3311)
- Delta Technical College/Ridgeland –Kristen Sharp (C-3403) & Tracy Smith (C-3405)

Recommendation: Approval

C. New Program of Studies

Upon the Staff's recommendation, a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to renew agent permits for the following:

- Jackson Medical Mall
 - CAN Accelerated Certificate
- Compusystems, Inc.
 - Digital Media Marketing Certificate

Recommendation: Approval

D. Program Modifications

None

E. Exemptions

Upon the Staff's recommendation, a motion made by Ms. Esther Cash and a second by Otis Stanford, the Commission voted unanimously to approve an exemption for the following:

- Air Venture Flight School
- Sigma Chi Leadership Academy

Staff Recommendation: Approval

F. Instructor Approval

Upon the staff's recommendation, a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- Blue Care Medical Academy
 - Latosha Holmes
 - Matasha Lyles
 - Donna Lockett
 - Khemerli Christian
 - Emily Jallah
- Lincoln College of Technology
 - Rodney Duncan
 - Chad Groves
 - Bobby Leatherman
- MS Truck Driving School
 - Jared Stevens

- Universal Technical Institute of Northern Texas
 - Justin LaBatte
 - Austin Allen

Staff Recommendation: Approval

G. Other

VII. COMPLAINTS
None

VIII. EXECUTIVE SESSION
None

IX. ADJOURNMENT
Adjourned 1:46 pm.



Dr. Kim Verneuille
Director Commission on Proprietary
School & College Registration



Mr. Donald Benjamin, Chairman
Commission on Proprietary School
& College Registration

MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION
August 20, 2020

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, August 20, 2020 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi via Zoom meeting software.

Members Present: Mr. Otis Stanford, Ms. Esther Cash, Dr. Dean Belton, Teffany Madison, & Mr. Donald Benjamin

Staff Attending: Dr. Kim Verneuille, Megan Akins, Kell Smith and Pete Cajoleas, MS Attorney General's Office

Visitors Present: John Carreon, Tommy Stewart & Kristen Marshall/Concorde Career College, Dianne Smith/3 Girls Trucking, and Nutreica Thompson/Blessing Hearts Healthcare Training

I. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

II. PRELIMINARIES

A. The invocation was given by Dr. Dean Belton.

B. Acknowledgments / Introductions
All visitors present gave their names and the schools that they represent.

C. Adjustments / Approval of Agenda
On a motion by Mr. Otis Stanford to accept the agenda and second the motion by Ms. Esther Cash, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Dr. Dean Belton, and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the minutes of the June 20, 2020 meeting.

III. DIRECTOR'S REPORT

- Since the last meeting, we have received three (3) request(s) for application packet.
 - Sincere Home Care – Allied Health – Jackson, MS
 - Career Path Training – CDL – St. Petersburg, FL
 - Tabitha Horne – CNA – Jackson, MS
- Delta Technical College requested approval for a tuition increase at both Horn lake and Ridgeland campuses on all programs. Most programs are increasing by \$150 except the Phlebotomy program will increase by \$500. CPSCR was notified

that Ralph Fitzgerald, director for the Ridgeland campus has taken family leave and the school has temporarily put Juanita Luse, the Director of Education as the campus director until Fitz's return.

- Antonelli College Closure Update: Dr. Verneuille reported that a digital copy of all transcripts have been submitted to CPSCR. The submission was batched differently than hoped for from the School. The Parchment group also has the transcripts except for the student that attended the online campus. CPSCR will get that information formatted for Parchment so they will have all transcripts.
- Concorde Career College – Memphis – New Agent Application Problem Dr. Verneuille reported that a new agent application for the Memphis campus was not fully submitted and the agent has been working without an approved license. The timeline for the application suggested that the staff at Concorde CC in Memphis made mistake and forgot to fully submit the applicant to CPSCR once it was completed in February 2020. Dr. Verneuille held a meeting with the corporate compliance division (John Carreon and Kristen Marshall) at Concorde to discuss the repercussion of having an unlicensed agent enrolling students at the campus. Concorde's research the issues and found that only one student had been enrolled by this agent. The school has refund all fees paid for this student and the student will continue to complete their program free of charge. Dr. Verneuille will be setting a time for training with the Memphis staff to assure this problem does not happen again. Further discussion can be done during the docket if necessary. Staff has a docket item on this agent's approval and recommended solution of approving the application for a February 2020 date when the app was completed.
- Program Modifications: Two schools requested approval from CPSCR of an additional to some programs of a permanent addition of a hybrid/distance learning component.
- Health Crisis/Pandemic Update: Presently, the MS Dept. of Health is temporarily allowing CNA schools to develop an in-house lab environment for student to obtain their clinical hours until restrictions are lifted by the nursing homes. Several schools opted to the in-house labs. Some had suspended their CNA programs due to the clinical issue, so this option should help schools with their programs.
- Cyanna contract for Edvera is in the last year. It has been very productive in my workflow, especially during the pandemic. Dr. Verneuille will be talking with Allison Jenkins of a new contract over the next several months.

Upon a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Director's Report.

IV. PUBLIC PARTICIPATION

John Carreon, General Counsel & Chief Compliance Officer, from Concorde Career College stated he was grateful for all support CPSCR has provided. The event that happened was an unfortunate mistake on their part. The one student that was affect has been refunded all fees and is continuing her education free

of all charges. They have included additional steps of approval on their side of the process for submitting agents and look forward to the additional training for their staff to assure that this does not happen again.

V. REPORTS

A. School List

- 47 registered schools total
 - 46 Traditional campuses
 - 1 online schools

B. Financial Report

- Dr. Kim Verneuille reviewed the reports.

VI. DOCKET ACTION

A. Registrations:

B. Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve an initial certification:

- 3 Girls Trucking – Magee, MS
- Blessing Hearts Healthcare Education & Training School – Tylertown, MS

Upon a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to approve a renewal certification:

- Institute of Health & Technology – Hattiesburg & Jackson, MS
- Mississippi Truck Driving School
- Universal Technical Institute – Orlando, FL
- Grant Allied Healthcare & Training Institute – Greenville, MS

B. Agent Permit Application

- 3 Girls Truck Driving Academy - Dianne McNair-Smith
- Blessing Hearts Healthcare -Nutrecia Thompson & Tajwanna Williams
- Delta Technical College/Ridgeland - Airriel O'Banner & Cheryl Rush
- Delta Technical College/Horn Lake – Vivian Lanier
- Blue Cliff College/Online – Desiree Tobin

Upon the Staff's recommendation, a motion made by Dr. Dean Belton to approve and a second by Mr. Otis Stanford, the Commission voted unanimously to issue agent permit predated to February 20, 2020 for the following:

- Concorde Career College/Memphis – Leslie Powell

Upon the Staff's recommendation, a motion made by Ms. Teffany Madison and a second by Mr. Otis Stanford, the Commission voted unanimously to renew agent permits for the following:

- Accelerated Dental Assisting Academy/All Campuses – Carley Parrish (C-3411)

- Blue Cliff College/Gulfport – Denise Shell (C-2571) & Michelle Hammothe (C-3323)
- Grant Allied Healthcare & Training Institute – Lanivea Fowler (C-3356)
- Lincoln College of Technology – Cindy Whitley (C-2431)
- MS Truck Driving School – Sonny Meeks (C-3271), Tracy Garrison (C-3272), and Ethan Burks (C-3407)
- Taylor Dental Assisting School -Ariel Taylor (C-2409) and Austin Taylor (C-2408)
- Truck Driver Institute, Inc./Saucier – Alan Harrel (C-3378)
- Truck Driver Institute, Inc./Tupelo – Kristi Bell (C-2639)
- Universal Technical Institute/TX & FL – Scott Gallup (C-3266)
- B1 Nursing Training Center – Makeba White (C-3409) & Danae Brown (C-3410)
- Med Lab Training Center – Akimmie Lewis (C-3416)
- Delta Technical College/Horn Lake – Merry Hawthorne (C-3372) & Eric Johnson (C-3066)

Upon the Staff's recommendation, a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to renew agent permits upon receipt of fees owed for the following:

- Grove Healthcare College – Carrika Thomas (C-3408)
- Access Training Center – George Jones (C-1996)

C. New Program of Studies

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve the new programs for the following:

- 3 Girls Trucking Academy
 - Commercial Truck Driver Certificate
- B1 Nursing Training Center
 - Nurse Assistant
- Grant Allied Healthcare & Training Institute
 - Certified Billing & coding
 - Medical Assistant
 - Pharmacy Technician

D. Program Modifications

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to program modifications for the following:

- Concorde Career College – Medical Assisting
 - Permanent addition of distance learning component – no more than 50% hybrid

E. Exemptions

Upon the Staff's recommendation, a motion made by Ms. Teffany Madison and a second by Dr. Dean Belton, the Commission voted unanimously to approve an exemption for the following:

- Med Tech Training & Tutoring Program – Yazoo, MS

F. Instructor Approval

Upon the staff's recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- 3 Girls Truck Driving Academy
 - Tammy Coats
 - Dianne McNair-Smith
- Accelerated Dental Assisting Academy
 - Taylor Fredrick
 - Steffany Nannery -TA
 - Haley Kitchens-TA
- Blessing Hearts Health Care Education and Training School, LLC
 - Sallie Lee
 - Delta Technical College/Ridgeland
 - Kelly Walker
 - Jack Dennis
 - Rod Mallet
- Grant Allied Healthcare & Training Institute
 - Vesharne McPherson
 - Mark McMillan
- Institute of Health & Barbara Stewart Technology
 - Dawn Chisholm
 - Bridget Seaton
 - Tawana Brown Hill
 - Aga Young
 - Tiffany Lewis
 - Star Bolton Jones
 - Charlotte Laster
 - Lincoln College of Technology
 - Timothy Campbell
 - Floyd Jackson
 - Universal Technical Institute of Florida
 - Michael Carpenter
 - Universal Technical Institute of Texas
 - Alfredo Garcia
 - Casey Conrad

G. Other

Dr. Kim Verneuille reviewed the proposed updates for the FY2021 regulations. The Commissioners will review the proposed updates for discuss at the October 15, 2020 CPSCR meeting for approval to submit to APA for review.

VII. COMPLAINTS

Dr. Verneuille stated that a complaint had been received by the commission. Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to close the CPSCR meeting to determine the need for an executive session.

Upon a motion made by Dr. Dean Belton and a second by Ms. Teffany Madison, the Commission voted unanimously to close the enter into an executive session to discuss the complaint.

VIII. EXECUTIVE SESSION

Upon the return from executive session, Mr. Donald Benjamin the involved parties will be notified of the Commission decision.

IX. ADJOURNMENT

Adjourned 1:56 pm.



Dr. Kim Verneuille
Director Commission on Proprietary
School & College Registration



Mr. Donald Benjamin, Chairman
Commission on Proprietary School
& College Registration

MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION
October 15, 2020

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, October 15, 2020 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi via Zoom meeting software.

Members Present: Mr. Otis Stanford, Ms. Esther Cash, Dr. Dean Belton, Teffany Madison, & Mr. Donald Benjamin

Staff Attending: Dr. Kim Verneuille, Megan Akins, Kell Smith and Avery Lee, MS Attorney General's Office

Visitors Present: Deborah Wright, Sincere Healthcare LLC, Makeba White, B1 Nursing Training Center, and Bill and Toni Waldron, Coastal Medical Training Institute

I. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

II. PRELIMINARIES

- A. The invocation was given by Ms. Teffany Madison.
- B. Acknowledgments / Introductions
All visitors present gave their names and the schools that they represent.
- C. Adjustments / Approval of Agenda
On a motion by Dr. Dean Belton to accept the agenda and second the motion by Mr. Otis Stanford, the Commission voted unanimously to approve the agenda.
- D. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Mr. Otis Stanford and a second by Ms. Teffany Madison, the Commission voted unanimously to approve the minutes of the August 20, 2020 meeting.

III. DIRECTOR'S REPORT

- Since the last meeting, we have received six (6) request(s) for application packet.
 - Visions Medical Workforce Training – Greenville, MS - CNA
 - First Class Dreamers Educational & Testing Center – Greenville, MS – Allied Health
 - Stacey Briggs – Port Gibson, MS – CNA
 - Compassionate Care – Hazlehurst, MS – Allied Health
 - Retonia Waldron – Dental Assisting (Online)
 - Geyton Williams – Greenville, MS CNA

- Access Training Center requested approval for a new annex in Crystal Springs to teach their CDL program.
- Concorde Career College/Southaven notified CPSCR of a tuition changes for four of their six approved programs.
 - Medical Assisting Diploma increased \$516
 - Medical Office Professional Diploma increased by \$200
 - Dental Assisting Degree decreased by \$1911
 - Medical Assisting Degree decreased by \$2090
- Crescent Schools – CPSCR was notified of the closure of the annex in Robinsonville for Crescent School of Gaming & Bartending. All students enrolled are completing their programs at the Robinsonville campus through November 2020.
 - John & Kay Leboeuf are taking over the management of the Gulfport campus which is remaining open in Mississippi. They will manage all student records request for the Gulfport location. Due to this closure process, the school has asked for an extension on their certificate renewal until December 2020 meeting.
- Delta Technical College had a complaint that was filed with ACCSC regarding a student in the Professional Truck Driving program. The final results:
 - The school changed their process for Forklift instruction and how they advertise the training for forklift. The school also offered additional training to all the PTD students to learning hands-on training for forklift. This was offered to the student who made the complaint, however she did not respond to the offer. ACCSC has determined the complaint closed.
 - Ralph Fitzgerald has returned to the Ridgeland campus as the director.
- DSC Training Academy notified CPSCR that Clyde Wilson is the new director for the campus.
- New Horizon's Computer Learning Center notified CPSCR of the closure of the Biloxi location. The business was sold and they were planning to register under the new ownership for their online programs. But after reflection, decided to not register with CPSCR. The school moved to a fully online program and had closed the physical computer lab about two years. This closure does not impact any student currently enrolled. The school will no longer be allow to directly recruit MS residents.

Ms. Cash asked a questions to clarify the type of programs being offer by Mr. Waldron. Dr. Verneuille stated he would be doing a dental assisting program in the online format.

Upon a motion made by Ms. Esther Cash and a second by Dr. Dean Belton, the Commission voted unanimously to approve the Director's Report.

IV. PUBLIC PARTICIPATION

Deborah Wright spoke about her excitement at starting a professional truck driver training program in Jackson and is looking forward to a long relationship with the Commission. Toni Waldron expressed her excitement about starting

their dental assisting program with CPSCR.

V. REPORTS

- School List
 - 47 registered schools total
 - 46 Traditional campuses
 - 1 online schools
- Financial Report
 - Dr. Kim Verneuille reviewed the reports.

VI. DOCKET ACTION

A. Registrations:

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve an initial certification:

- Coastal Medical Training Institute –Gulfport, MS
- Sincere Training Academy – Jackson, MS

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve a renewal certification:

- Concorde Career College – Memphis, TN
- Concorde Career College – Southaven, MS
- Kaho Healthcare Training – Fayette & Brookhaven, MS

Upon a motion made by Ms. Esther Cash and a second by Ms. Teffany Madison, the Commission voted unanimously to approve a postpone a certification:

- Crescent Schools – Gulfport, MS

B. Agent Permit Application

Upon a motion made by Dr. Dean Belton and a second by Ms. Esther Cash, the Commission voted unanimously to approve new agent permits for the following:

- Coastal Medical Training Institute – Retonia Waldron
- Delta Technical College/Ridgeland – Centha Chandler
- Delta Technical College/Horn Lake – Michele Poland & Adriane Alexander
- Sincere Training Academy – Deborah Wright

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to renew agent permits for the following:

- Burns Healthcare Institute - Niki Burns (C-3333)
- Healing Touch Allied Healthcare Institute – Adrienne Mickell (C-3316)
- Kaho Healthcare Training – Alicia Berry-Kao (C-3282)
- Concorde Career College/Memphis – Todd Hollis (C-3417)

Upon the Staff's recommendation, a motion made by Ms. Teffany Madison and a second by Mr. Otis Stanford, the Commission voted unanimously to renew agent permits upon receipt of fees owed for the following:

- Ace Training Center – Doris Kay Ferguson (C-2179)
- Tulsa Welding School/FL – William Clemons Jr. (C-3166)
- Institute of Health & Technology/Hattiesburg – Anita Drake (C-3421)
- Compusystems, Inc. – Gene Finley (C-2320)

- New Program of Studies

Upon the Staff's recommendation, a motion made by Ms. Esther Cash and a second by Dr. Dean Belton, the Commission voted unanimously to approve the new programs for the following:

- Access Training
 - CDL Truck Driver
- Coastal Medical Training Institute
 - Dental Assisting (Online)
- Concorde Career College/Memphis
 - Neurodiagnostic Technology
 - Cardiovascular Sonography
 - Diagnostic Medical Sonography
 - Surgical Technology
- Concorde Career College/Southaven
 - Practical Nursing
- Crescent School of Gaming & Bartending
 - Bartending Class
 - Bartending & Beverage Management
- Gulf Coast Healthcare Career Training
 - Certified Billing & Coding
- Kaho Healthcare Training
 - Pharmacy Technician
 - Medical Coding & Billing
 - Phlebotomy Workshop

- Program Modifications

Upon the Staff's recommendation, a motion made by Ms. Teffany Madison and a second by Ms. Esther Cash, the Commission voted unanimously to program modifications for the following:

- B1 Nursing Training Center – add a course to each
 - Certified Nursing Assistant
 - Pharmacy Technician
 - Phlebotomy Technician
 - Certified Medical Assistant
- Concorde Career College-Memphis
 - All programs will be taught in a hybrid format with no more than 50% through distance learning methods

- Concorde Career College - Southaven
 - Dental Assisting Diploma – revised externship hours to add a Career Path Success course and add hybrid component to instruction
 - Dental Assisting Degree – reduced curriculum hours from 1295 to 1205 and add hybrid component to instruction
 - Medical Office Professional – revised externship hours to add a Career Path Success course and add hybrid component to instruction

- Exemptions

Upon the Staff's recommendation, a motion made by Ms. Teffany Madison and a second by Dr. Dean Belton, the Commission voted unanimously to approve an exemption for the following:

 - Mobile Lab Phlebotomy Training - Hattiesburg, MS
 - Spartan College of Aeronautics & Technology

- Instructor Approval

Upon the staff's recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve the Instructors as listed for the following schools:

 - Accelerated Dental Assisting Academy
 - Freida Sumrall
 - Coastal Medical Training Institute
 - Retonia Waldron
 - Concorde Career College-Memphis
 - Katrina Lee-Gordon
 - Leslie Hood
 - Jeff Ross
 - Niasha Newson
 - Sharikka Kendall
 - Calandra White
 - Amenra McCarthy
 - Lisa Dean
 - Jasmine Blackman
 - Gerald Moore
 - Patrice Wilson
 - Tori Fortner
 - Tiffany Faulkner
 - Yolanda Ingram
 - Kimberly Tarton
 - Jennifer Stachowski
 - Vanessa Adams
 - Kimberlyl Rayford
 - Reva Harris
 - Ashley Jackson
 - Jennifer Williams
 - Melissa Geater

- Michael Curbo
- Dawn Willis
- Natalia Guggisberg
- Selica Ingram
- Alisa Ray
- Virginia Devine
- Sherri Webb
- Titus Jefferson
- Lisa Page
- Shonna Cates
- Lakisha Cash
- Laura Dishmon
- Christopher Taylor
- Concorde Career College-Southaven
 - Veronica Davis
- Crescent School of Gaming & Bartending
 - Shay Sparks
- Delta Technical College
 - Johnny Osborne
 - Larrell Myricks
 - Justin Spriggs
 - Yolanda McCarty
- Gulf Coast Healthcare Career Training Center
 - Rhonda Law
- Healing Touch Allied Health Institute
 - Tyler Rushing
- Institute of Health & Technology
 - Jessica Kintner
- Kaho Healthcare Training
 - Alicia Kaho
- Lincoln College of Technology
 - Marshall Dillard
- Mississippi Dental Assistant School
 - Jennifer Mires
 - Lamonte Thompson
 - Patricia LeBlanc
- Sincere Training Academy
 - Deborah D Wright
 - Johnny Osborne Jr.
- Tulsa Welding School
 - Peitro Ignacio
- Universal Technical Institute of Northern Texas
 - Austin Allen
 - Dean Brightman
 - Francisco Ramirez
 - Bryan FAnt
 - Justin Olsen
- Universal Technical Institute of Texas

- Jonathan Bullock
- Steven Chavez
- Austin Allen

- Other

A motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to send the change in regulations to Secretary of State's Office for the Administrative Procedure of 30-day comment period.

VII. COMPLAINTS
None

VIII. EXECUTIVE SESSION
None

IX. ADJOURNMENT
Adjourned 1:40 pm.



Dr. Kim Verneuille
Director Commission on Proprietary
School & College Registration



Mr. Donald Benjamin, Chairman
Commission on Proprietary School
& College Registration