



Commission on Proprietary School and College Registration Meeting Minutes

2018 – 2019

*This document contains an interactive Table of Contents.
Click on any link in the Table of Contents to navigate to that page.*

Table of Contents

I.	2018 August	1
II.	2018 October.....	8
III.	2018 December	15
IV.	2019 February	21

MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION
August 16, 2018

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, August 16, 2018 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Ms. Esther Cash, Dr. Dean Belton, Dr. George Terry and Mr. Otis Stanford

Staff Attending: Ms. Kim Verneuille, Audra Love Kimble & Liz Bolin

Visitors Present: Dr. Marvin Hogan – Friends of Children of MS and Debbie Moore – Antonelli Jackson

I. CALL TO ORDER

The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES

A. The invocation was given by Dr. Dean Belton.

B. Acknowledgments / Introductions

All visitors present gave their names and the schools that they represent.

C. Nominations/Vote for FY2019 Commission Chair

Mr. Benjamin asked for nominations for someone to serve as the Chairperson for CPSCR for FY2019. Mr. Otis Stanford nominated Mr. Donald Benjamin to continue serving as the chair.

On a motion by Dr. George Terry to accept nomination of Mr. Donald Benjamin to serve as the FY2019 Chairperson for CPSCR and second the motion by Dr. Dean Belton, the Commission voted unanimously to approve the Mr. Benjamin as the Chairperosn for FY2019.

D. Adjustments / Approval of Agenda

On a motion by Ms. Esther Cash to accept the agenda and second the motion by Dr. George Terry, the Commission voted unanimously to approve the agenda.

E. Approval of Minutes

Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Dr. Dean Belton, and a second by Ms. Esther Cash the Commission voted unanimously to approve the minutes of the June 21, 2018 meeting.

III. DIRECTOR'S REPORT

- Since the last meeting, we have received four (4) request(s) for application packets.
 - Rashenda Washington – Terry, MS – CNA
 - Grekumbia Williams – Leland, MS Allied Health
 - Latasha Green – Yazoo City, MS – Phlebotomy
 - Hawa Kamanda – Ruleville, MS – Phlebotomy
 - Presently requesting to do PD with stipulation only students are allied health professionals until her application is approved.
- Antonelli College/Jackson is requesting extension on renewal application until the October meeting. School is going through reaccreditation this year and ran out of time to all paperwork submitted for August.
- Concorde Career College (TN & MS) requesting approval on tuition increase.
 - Notified CPSCR of a change in the executive leadership – Jami Frazier new President and COO for Concorde Career Colleges.
- Delta Technical College notified CPSCR of campus president for the Horn Lake campus – Tom Pullin has taken over from Ralph Fitzgerald who was promoted to Regional Campus President of the MS schools. Mr. Fitzgerald will divide his time between the two campuses.
- Tulsa Welding School in Florida has a new campus director – Hamid Shibly
- Program Changes –
 - Accelerated Dental Assisting has notified CPSCR of a miscalculation in their clock hours for their dental assisting program.
 - The hours should read 92 instead of 80. No changes to timeframe or tuition.
 - Universal Technical Institute in Florida is asking to approval of a credential change to five programs.
 - With recent changes to their curriculum, these program credentials are now eligible to be recognized as an associate of occupational science degree and not just a diploma certificate.
 - Programs are:
 - Automotive Technology II
 - Automotive Technology II (w/ Nissan NATT emphasis)
 - Automotive Technology II (w/ For FACT emphasis)
 - Automotive & Diesel Technology II
 - Automotive & Diesel Technology II (w/ Ford FACT emphasis)
- ACICS has notified CPSCR they have vacated the Show Cause for the Jackson Campus of Virginia College with the corrections made to the campuses overall

placement outcomes. The campus overall placement is at 62%. This number is still below the required 70% and will just be on reporting requirement.

- In June 2017, Virginia College submitted programs changes for the Network & System Administration AS degree and Network Support technician diploma programs. These changes were never instituted on either MS campus. The school has chosen not to implement these changes. The programs will remain unchanged from their current curriculum.
- Zenith Education Group that owned the three WyoTech campuses have completed their teach out of all students and notified CPSCR of the location of transcripts for students when needed.
 - Sent an email to the corporate office on completing their paperwork to officially close out the schools with CPSCR.
- We have one school under investigation by the Veterans Administration. Once the OIG completes their investigation, I will report back to the Commission if there is anything we need to look into.
- Dream Center Education Holdings purchased the Art Institutes, South University & Argosy University campuses from Education Management Corporation last year.
 - In July, the Dream Center announced the closure to new enrollments of eighteen Art Institute campuses, nine Argosy University campuses and three South University campuses.
 - Classes continue for currently enrolled students, only new recruiting and enrollments have been suspended.
 - Currently, three Art Institute campuses are still accepting new students: the Houston & Austin TX campuses and the online campus based in Pittsburgh.
 - Earlier this year, several Art Institutes lost accreditation and or were placed on probation for “non-compliance issues” that raised questions on the institutions sustainability.
 - Not sure how many (if any) MS residents are enrolled. Have had a phone conversation with other state regulators, accreditors and US Dept. of Ed. As more develops, I will keep the Commission informed.
- US Department of Education
 - On July 31, 2018, Secretary DeVos made an announcement on of negotiated rulemaking to affect big changes that will impact all schools on institutional accountability (i.e. borrower defense).
 - ACICS is set to have a final ruling from the US DOE on the status of the recognition of the accreditor by the end of September 2018.

Upon a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to approve the Director’s Report.

IV. PUBLIC PARTICIPATION

None

V. REPORTS

A. School List

- 48 registered schools total
 - 45 Traditional campuses
 - 3 online schools

B. Financial Report

- Ms. Kim Verneuille reviewed the reports.

VI. DOCKET ACTION

A. Registrations:

Upon a motion made by Dr. Dean Belton and a second by Ms. Esther Cash, the Commission voted unanimously to approve the renewal certification:

- Institute of Health & Technology – Jackson & Hattiesburg
- Taylor Dental Assisting School – Pascagoula, MS
- Universal Technical Institute – Orlando, FL

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve to postpone renewal certification until October 2018 meeting:

- Antonelli College – Jackson & Hattiesburg
- National College of Business & Technology – Memphis, TN

Staff Recommendation: Approval

B. Agent Permit Application

Upon the Staff's recommendation, a motion made by Dr. George Terry to approve and a second by Dr. Dean Belton, the Commission voted unanimously to issue agent permits for the following:

- Accelerated Dental Assisting Academy/All Campuses – John Carrigan
- Concorde Career College/Memphis – Derick Fulson, Nerissa Grandberry, & Katie Patterson
- Concorde Career College/MS – Allison Hollis
- Delta Technical College/Horn Lake – Merry Hawthorne
- Delta Technical College/Ridgeland – Jordan Taylor Gildon
- Truck Driver Institute/Gulfport – Allen Harrell

Staff Recommendation: Approval

Upon the Staff's recommendation, a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to renew agent permits for the following:

- ACE Training Center – Carl Ferguson (C-2023) & Doris Ferguson (C-2179)
- Concorde Career College/MS – Shequetta Sayli-Linzy (C-3156)
- Concorde Career College/TN – April Hudson (C-3149) & Sybil Hawkins (C-3249)
- Crescent School of Gaming & Bartending/Robinsonville – Heather Wheeler (C-3326)

- Delta Technical College/Horn Lake - Samantha Moore-Elred (C-2759) & Eric Johnson (C-3066)
 - Healing Touch Allied Health Institute/Biloxi – Andrienne Mikell (C-3316)
 - Lincoln College of Technology/TN – Cynthia Whitley (C-2431)
 - MS Truck Driving School/Hickory Flat – Sonny Meeks (C-3271) & Tracy Garrison (C-3272)
 - Taylor Dental Assisting School/Pascagoula Austin Taylor (C-2408) & Ariel Taylor (C-2409)
 - Truck Driver Institute/Tupelo – Kristi Bell (C-2639)
 - Universal Technical Institute/FL & TX – Scott Gallup (C-3266)
 - Jackson Medical Mall Foundation/Jackson – Lori Greer (C-3152)
 - Antonelli College/Jackson – Terri Griffin (C-2861)
- Staff Recommendation: Approval

C. New Program of Studies
None

D. Program Modifications

Upon the Staff's recommendation, a motion made by Dr. George Terry and a second by Ms. Esther Cash the Commission voted unanimously to approve program modifications for the following:

- Accelerated Dental Assisting Academy – Dental Assisting Program
 - Miscalculation of clock hours – increase from 80 to 92.
 - Still 10 weeks program and no tuition increase
- Universal Technical Institute/FL – Credential Change
 - Five program changing from diploma to AOS degree
 - No changes in curriculum or tuition

Staff Recommendation: Approval

E. Exemptions

Upon the Staff's recommendation, a motion made by Dr. Dan Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to approve an exemption for the following:

- National Technology Transfer, Inc. – Centennial, CO
 - Tuition Free for employers
- Air Venture Flight Center – Olive Branch, MS
 - Oversight by the FAA
- CDL Indian Health Insurance Group – Philadelphia, MS
 - Continuing education through correspondence course for Social Security Administration Employees
- Forest General Hospital – Hattiesburg, MS
 - Tuition Free CNA training for employees
- Spartan College of Aeronautics & Technology – Tulsa, OK
 - Federal oversight by the FAA

Staff Recommendation: Approval

F. Instructor Approval

Upon the staff's recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- Concorde Career College – Southaven, MS
 - Adriana Palacios Medical
 - Lynda Thrash Dental Assisting
 - Sheyla Brooks Medical
 - Sharonda Dantzson Medical
 - LaCheryl Taylor Medical Office & Billing
 - Calandra Ayers Medical Office & Billing
 - Brittany Jones Dental Assisting
- Delta Technical College/Horn Lake
 - Emanuel Suddoth CDL
 - William Hale CDL
 - Delta Technical College/Ridgeland
 - Eric Meyers HVAC
 - John Kahl HVAC
 - Walter Smith Jr. Welding
 - Brandy Saxton Dental Assisting
 - Anthony Magee HVAC
 - Melissa Shaw Medical
 - William Armstrong CDL
 - Ron Mallett Medical
 - Theodore Cross CDL
- Lincoln College of Technology/TN
 - Robert Krencik Automotive
 - Louis Pickvet Automotive/Electrical
 - John Yanusz Automotive
- Truck Driver Institute/Gulfport
 - Teri Coats CDL
- Universal Technical Institute/FL
 - Louis Caballero Automotive

Staff Recommendation: Approval

G. Other

On a motion made by Dr. Dean Belton and a second by Ms. Esther Cash, the Commission voted unanimously to approve a change in the date of the December 21, 2018 Commission meeting to December 13, 2018 due to holiday schedules to assure a quorum.

VII. COMPLAINTS
None

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve adjournment.

The meeting adjourned at 1:42 p.m.



Ms. Audra Love Kimble
Associate Executive Director
Commission on Proprietary School
& College Registration



Mr. Donald Benjamin, Chairman of
the Commission on Proprietary
& College Registration

MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION
October 18, 2018

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, October 18, 2018 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Ms. Esther Cash, Dr. George Terry and Mr. Otis Stanford

Staff Attending: Ms. Kim Verneuille & Liz Bolin

Visitors Present: Debbie Moore & Michele Steele/Antonelli-Jackson, Tom Pullin & Beth Anderson/Delta Technical College, Chris Burgio/Concord Career College-Southaven, Deanna Southerland, Leon Kelley, Larry Terrence/Virginia College/Jackson & Biloxi

I. CALL TO ORDER

The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES

A. The invocation was given by Ms. Esther Cash.

B. Acknowledgments / Introductions

All visitors present gave their names and the schools that they represent.

C. Adjustments / Approval of Agenda

On a motion by Dr. George Terry to accept the agenda and second the motion by Mr. Otis Stanford, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes

Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Ms. Esther Cash, and a second by Mr. Otis Stanford the Commission voted unanimously to approve the minutes of the August 16, 2018 meeting.

III. DIRECTOR'S REPORT

- Since the last meeting, we have received five (5) request(s) for application packets.
 - Tarilyn Jackson – Pascagoula – CNA
 - Penny Chiasson – Flowood – Hypnosis Training
 - Janice Charles – Memphis – Allied Health Training
 - Sober Living – Meridian – CNA & Phlebotomy
 - Shelia Farr – Biloxi – Vocational Training
- Concorde Career College – Memphis & Southaven – notified CPSCR of program name changes – school has updated the program titles to better reflect workplace job titles and descriptions.

- Concorde's Southaven campus is no longer offering the Medical Office Professional diploma program.
- CPSCR received notification on a complaint submitted by a former student of Delta Technical College to their accreditor, ACCSC. Mr. Fitzgerald supplied a copy of his response with CPSCR. The response is 131 pages and appears to answer the complaint. However, the accreditor has asked then for more information by October 26th. I will continue to monitor this situation. We have not received any complaints from this student.
- CPSCR received notification by the parent company of Virginia College of the planned closure of their Mississippi campuses by August 1, 2019.
 - A summary is provided with some detailed information.
 - One September 27th, CPSCR was notified that Dr. Melissa McCoy will be overseeing the teach-out on Jackson campus as of October 1 (Academic Dean) & Mr. Leon Kelley (Campus President) will be overseeing the Biloxi campus. One October 15, after a phone call telling me Dr. McCoy was no longer at the Jackson campus, I spoke with John Carreon who told Ms. Deana Southerland is overseeing Jackson campus.
 - Teach out is scheduled to complete in August 2019. Fifteen students in surgical technologist program were offered a full reimbursement since they would not have time to complete their program. Approximately 25 cosmetology students were also not going to be able to complete and Mr. Anderson spoke with Delta Technical College about these students since their program is the closest to Virginia College's program.
 - Twenty six total campuses are closing. However, the parent corporation, ECA, plans to remain open and operate their remaining campuses.
 - My plan is to do official scheduled visits at each campus, rotating months, so schools will have a review every 60 days. These visits may include, but not limited to, speaking with staff, students, & faculty.
- ACICS News
 - Back in March 2018, Secretary DeVos announced the full reauthorization of ACICS due to a federal ruling on unreviewed documentation submitted by the accreditor in 2016 by the former secretary under President Obama.
 - After several delays on a decision by DeVos, on September 28, 2018, Under Secretary Jones issued an opinion after reviewing the documents and suggested that ACICS had met "19 of 21 relevant federal criteria" and should be placed on 12 month probation to allow to meet the additional standards.
 - One of those key regulations is 602.13 – Acceptance of the Agency by Others. US DOE states in their official response that four national and five regional accreditors supported ACICS.

- However, on October 8th, Politico has reported they contacted these agencies and only one (ABHES) states that support ACICS. The others, all dispute this claim of support.
- US DOE has responded that the citation is an “inadvertent error and that it would formally correct the statement.”
- As of today, no correction has been published and no formal response by Secretary DeVos has been made.
- Legislative Suggestions
 - Change the language CPSCR has with use of the bond money due to closure. Add language to allow CPSCR to use the bond funds for administrative cost to protect and disposition of records (transcripts) for students. This may have CPSCR partnering with a third party repository to take care of the records.
 - Minor updates with definitions, agent proof and exemption section in relation to state authorization.
 - Discuss this issue more in December to see if this needs to go further in the legislative process.

Dr. George Terry asked about the states responsibility for programs falling short of outcomes. He asked is the state does a market analysis of the program’s success. Ms. Kim Verneuille stated the Commission does not have authority to require a school to show a need for a program or deny them based on the type of program. However, Ms. Verneuille further explained she highly encourages all schools to make sure that jobs are available because the institution must report graduation and placement to CPSCR each year.

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve the Director’s Report.

IV. PUBLIC PARTICIPATION

Chris Burgio stated he was starting their sixth year in Southaven and looked for to more successful years in Mississippi.

V. REPORTS

A. School List

- 44 registered schools total
 - 41 Traditional campuses
 - 3 online schools

B. Financial Report

- Ms. Kim Verneuille reviewed the reports.

VI. DOCKET ACTION

A. Registrations:

Upon a motion made by Dr. George Terry and a second by Ms. Esther Cash, the Commission voted unanimously to approve the renewal certification:

- Crescent School of Gaming and Bartending – Gulfport & Robinsonville, MS
- Kaho Healthcare Training – Fayette & Brookhaven, MS
- National College of Business & Technology – Memphis, TN

Upon a motion made by Ms. Esther Cash and a second by Dr. George Terry, the Commission voted unanimously to approve to postpone renewal certification until October 2018 meeting:

- Antonelli College – Jackson & Hattiesburg
- Concorde Career College-Southaven & Memphis, TN

Staff Recommendation: Approval

B. Agent Permit Application

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford to approve and a second by Dr. George Terry, the Commission voted unanimously to issue agent permits for the following:

- Institute of Health & Technology/Jackson – Vincent Milton
- Delta Technical College/Ridgeland – Veronica Hunter

Staff Recommendation: Approval

Upon the Staff's recommendation, a motion made by Dr. George Terry and a second by Ms. Esther Cash, the Commission voted unanimously to renew agent permits for the following:

- Antonelli College/Hattiesburg – Carstel Felder (C-2520), LeeAnn McRaney (C-2976), & Barbara Stephens (C-3089)
- Burns Healthcare Institute/Indianola – Niki Burns (C-3333)
- Coastal College/Hammond, LA – Jules Morales (C-2707)
- Compusystems, Inc./Greenville – Gene Finley (C-2320)
- Concorde Career College/Memphis – Lisa Nelson (C-2885) & Lisa Love (C-3330)
- Delta Technical College/Ridgeland- Laura Armstrong (C-3334)
- Kaho Healthcare Training/Fayette & Brookhaven – Alicia Kaho (C-3282)
- Ms Truck Driving School – Jeremy Boyle (C-3336)
- National College of Business & Technology/Nashville – Sharon Turner (C-3254)
- Stepping Stones Career College/Louisville – Safronia Knowles (C-3947)
- Tulsa Welding School/FL – William Clemons Jr. (C-3166) & Joe McKinney (C-3090)

Staff Recommendation: Approval

C. New Program of Studies

None

- Jamie Ward Dental Assisting
- James Wade CDL
- Chakira Jones Medical
- Deremie Robinson HVAC Teaching Assistant
- Tiara Whitelow Dental Assisting TA
- Sheenna Harris-Gladney Medical Coding
- LeKita Warren CDL
- Delta Technical College/Ridgeland
- Elizabeth Ellett Medical
- Randy McRaney HVAC
- Keyaira Young Medical Teaching Assistant
- Marc Ruiz CDL
- Carrie Fronalarger Dental Assisting
- Felita Peace CDL
- Porcha McKinzie Pharmacy Technician
- Institute of Health & Technology/Jackson
 - Tinequa Fuller Medical
 - Denise Davis Medical
 - Nicole Clark Pharmacy Tech
 - Porsha Ellis Medical
- Kaho Healthcare Training/Brookhaven
 - Lori Doss CNA
- Lincoln College of Technology/Nashville
 - Nelson Cravens Welding
 - Michael Seniuk Welding
- Tulsa Welding School/FL
 - Darren Buford Welding
 - Keith Morris Electrical
- Universal Technical Institute/FL
 - Davis Robert Motorcycles

Staff Recommendation: Approval

G. Other

Ms. Esther Cash asked the representatives from Virginia College what provision have been made to assure the school have proper staffing to teach out the students remaining enrolled at the Biloxi & Jackson Campuses.

Ms. Deana Southland stated all current faculty had signed letters of intent and committed to teaching out the remaining students through August 2019.

VII. COMPLAINTS
None

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

Upon a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to approve adjournment.

The meeting adjourned at 1:44 p.m.



Ms. Audra Love Kimble
Associate Executive Director
Commission on Proprietary School
& College Registration



Mr. Donald Benjamin, Chairman of
the Commission on Proprietary
& College Registration

MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION
December 13, 2018

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, December 13, 2018 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Ms. Esther Cash, Dr. George Terry, Dr. Dean Belton and Mr. Otis Stanford

Staff Attending: Ms. Kim Verneuille, Audra Kimble, Kell Smith & Liz Bolin

Visitors Present: Vincent Milton Jr. – Institute of Health and Technology/Jackson, Debbie Moore & Michele Steele/Antonelli-Jackson, Andria Jones – Access Training/Jackson

I. CALL TO ORDER

The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES

A. The invocation was given by Dr. Dean Belton.

B. Acknowledgments / Introductions

All visitors present gave their names and the schools that they represent.

C. Adjustments / Approval of Agenda

On a motion by Dr. George Terry to accept the agenda and second the motion by Mr. Otis Stanford, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes

Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Ms. Esther Cash, and a second by Dr. Dean Belton the Commission voted unanimously to approve the minutes of the October 18, 2018 meeting.

III. DIRECTOR'S REPORT

- Since the last meeting, we have received One (1) request(s) for application packets.
 - Ashley Woodard – Summit, MS – Phlebotomy
- Tuition Increase Requests
 - Lincoln Technical College – Nashville, TN submitted a request to approve an increase in tuition for the college. This increase is annual with the college and usually averages about 5% each increase for all automotive programs to accommodate rising costs in this type of education.

- Tulsa Welding School/Jacksonville, FL – submitted a request to approve increase in tuition and fees. This increase is also annual with the college. The average increase this year is approximately 3%.
- Delta Technical College submitted a request to approve a tuition increase for the Ridgeland & Horn Lake campuses for January. Programs are increasing \$300 for all but the Welder II program is increasing \$400.
- Accelerated Dental Assisting Academy has six campuses here in MS. The school was approved to an increase in tuition earlier this year to take place in 2019. The school notified CPSCR they would not be increasing the tuition for any student that registers for the February starts on all campuses.
- US Department of Education Notifications:
 - Antonelli College failed the 90/10 Rule for Fiscal year 2017. This is the first year they have not met the standard reporting. The notification does not place the school on HCM1 or require a letter of credit. However, if the school fails the 90/10 standard for another year, they will lose Title IV eligibility for two fiscal years.
 - Two schools have been placed on Heightened Cash Monitoring 1:
 - Institute of Health & Technology (Healing Touch Career College)
 - Composite score of 1.4 out of 3. (1.5 minimum requirement)
 - Blue Cliff College
 - Composite score of .4 out of 3.
- Blue Cliff College is making a change in the company that issues their bonds. The previous company (Platt River Insurance) is requesting a release from CPSCR. We do not normally do this due to regulations allowing a claim two years from an incident. However, the new bond company has stated in the letter, they will assume any claims that might be made on the previous bond.
- Virginia College
 - Attached is a timeline of events to show how this situation has progressed to where we are now. (Review the timeline)
 - I am currently working with the CPSCR schools that have programs closest to the VC programs and helping them to get in touch with students about what is available to help them complete their education.
 - I have been told Antonelli, Delta Tech, Institute of Health and Blue Cliff are all working on developing paths for students from VC.
 - The official closure date of the campuses will be December 8th for Biloxi and December 18th for Jackson.
 - Working with ECA to have final records transferred to CPSCR in the next few days.
 - ECA has engaged Parchment to be the permanent repository of records for the Virginia college transcripts

- CPSCR has a copy of transcript now and will provide a copy to schools taking enrolment of the VC students free of charge through the spring terms. After which, students will be directed to contact Parchment.
- MGCCC has an information session planned for today for Virginia College students who wish to see about completing their education.
- Hinds CC has an information session planned for tomorrow.
 - Brock Haas, former Dean for VC, is helping Hinds on this front.
- Have place closure information on the CPSCR website for students.
 - These includes links and information from the US DOE on loan discharge process and applying.
 - Have a call tomorrow with the DOE for an update.
- I have seen a flyer from the MS Center for Justice on an information session for VC students that was scheduled for last night. I assume on what the students legal rights are.
- Dr. Dean Belton express his gratitude to Ms. Verneuille for all of the work and time she has put into helping the Virginia College students.

Upon a motion made by Dr. Dean Belton and a second by Ms. Esther Cash, the Commission voted unanimously to approve the Director's Report.

Ms. Verneuille stated the Commission has received a bond rider request from Blue Cliff College to change bond companies, with the new company accepting responsibility for claims that might be made from the previous bond. The bond company is requesting the Commission accept the new bond in writing and thus release the previous bond company's responsibility.

Upon a motion by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to accept the new bond rider from Platt River Insurance for Blue Cliff College.

Upon a motion by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to allow Ms. Verneuille to sign the request on behalf of the Commission.

IV. PUBLIC PARTICIPATION

Vincent Milton stated they had spoken with about 5 Pharmacy Tech students and about six medical assisting from Virginia College about transferring to Institute of Health & Technology. Looking to possibly start and HVAC program in the near future.

Debbie Moore stated Antonelli has spoken with a few Medical Coding students from Virginia College and working to provide test out for those students to transfer credits. Financial aid is the biggest issue due to federal guidelines of open loan periods.

Andria Jones from Access Training stated she had also received several calls on their medical assisting program. However, not being a title IV school limits students in their ability to pay out of pocket for their program. Ms. Jones also reported they just graduated a class of eight phlebotomy students and all

students were employed.

V. REPORTS

A. School List

- 41 registered schools total
 - 38 Traditional campuses
 - 3 online schools

B. Financial Report

- Ms. Kim Verneuille reviewed the reports.

VI. DOCKET ACTION

A. Registrations:

Upon a motion made by Dr. Dean Belton and a second by Ms. Esther Cash, the Commission voted unanimously to approve the renewal certification:

- Concorde Career College-Southaven & Memphis, TN
- Blue Cliff College – Gulfport, MS

Upon a motion made by Mr. Otis Stanford and a second by Dr. Dean Belton, the Commission voted unanimously to approve to postpone renewal certification until February 2019 meeting:

- Antonelli College – Jackson & Hattiesburg
- Medical 2 Career College – Tupelo & Cleveland, MS
- Simply the Best Kare – Hattiesburg

Staff Recommendation: Approval

B. Agent Permit Application

Upon the Staff's recommendation, a motion made by Ms. Esther Cash to approve and a second by Mr. Otis Stanford, the Commission voted unanimously to issue agent permits for the following:

- Accelerated Dental Assisting Academy-All campuses – Rebecca Moore
- Concorde Career College/TN – Sharon Johnson
- Delta Technical College/Ridgeland – Ashley Sutherland
- Delta Technical College/Horn Lake – Kaycee Lemmons and Carmel Sykes
- Lincoln College of Technology – Shayne Pulver
- Tulsa Welding School/FL – Chris Elliott
- Concorde Career College/Southaven – Tabitha Wheeler

Staff Recommendation: Approval

Upon the Staff's recommendation, a motion made by Mr. Otis Stanford and a second by Dr. Dean Belton, the Commission voted unanimously to renew agent permits for the following:

- Blue Cliff College – Latroya Martinez (C-3348)
- Crescent Gaming & Bartending/Gulfport – Darrel Washington (C-2778)
- Crescent Gaming & Bartending/Robinsonville – Kay Leboeuf (C-3100) & John Leboeuf (C-3099)

- Delta Technical College/Horn Lake – Myra Stewart (C-3347)
- Truck Driver Institute/Gulfport – Donnie Sartain (C-3342)
- Universal Technical Institute/TX & FL – Philip Litteral (C-2604), Laura Skiba (C-3119) & Marissa Williams (C-2743)
- Institute of Health & Technology/HAT – Felicia Hogan (C-3194)
- Simply the Best Kare – Latonya Chambers (C-3288)
- Swift Transportation/Memphis – Tamala Hill (C-2719) & Sonya Brown (C-3205)

Staff Recommendation: Approval

C. New Program of Studies
None

D. Program Modifications
None

E. Exemptions
Upon the Staff’s recommendation, a motion made by Dr. Dean Belton and a second by Ms. Esther Cash, the Commission voted unanimously to approve an exemption for the following:

- A & L Medical Coding and Consulting, LLC.

Staff Recommendation: Approval

F. Instructor Approval
Upon the staff’s recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- Blue Cliff College – Gulfport, MS
 - Jennifer Theriot Medical Coding
- Delta Technical College/Horn Lake
 - Shauna Russell Medical Coding
- Delta Technical College/Ridgeland
 - Robert Boyd CDL
 - Robert Fortner CDL
 - Charles Lee Evans HVAC

Staff Recommendation: Approval

G. Other
Bond language being suggested to the make updates to the bond language and allow CPSCR use the bond funds to cover administrative cost due to school closures. Taking care of the students will always be top priority. The bond amount would be done by regulations.
Upon the staff’s recommendation, a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the change in language in the statute to be submitted to the 2019 Mississippi State Legislature.

- VII. COMPLAINTS
None
- VIII. EXECUTIVE SESSION
- IX. ADJOURNMENT

Upon a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to approve adjournment.

The meeting adjourned at 2:15p.m.



Ms. Audra Love Kimble
Associate Executive Director
Commission on Proprietary School
& College Registration



Mr. Donald Benjamin, Chairman of
the Commission on Proprietary
& College Registration

MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION
February 21, 2019

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, February 21, 2019 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Ms. Esther Cash, Dr. George Terry, Dr. Dean Belton and Mr. Otis Stanford

Staff Attending: Ms. Kim Verneuille, Audra Kimble, & Liz Bolin

Visitors Present: None

I. CALL TO ORDER

The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES

A. The invocation was given by Dr. Dean Belton.

B. Acknowledgments / Introductions

All visitors present gave their names and the schools that they represent.

C. Adjustments / Approval of Agenda

On a motion by Dr. George Terry to accept the agenda and second the motion by Mr. Otis Stanford, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes

Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Ms. Esther Cash, and a second by Dr. Dean Belton the Commission voted unanimously to approve the minutes of the October 18, 2018 meeting.

III. DIRECTOR'S REPORT

- Since the last meeting, we have received four (4) request(s) for application packets.
 - Oshaugnessye McCormick – Laurel, MS – CNA
 - Alexis Lumpkin – Jackson, MS - CNA
 - Shuanta Todd – Ridgeland, MS - CNA
 - Accession Training Center – Out of GA – Heavy equipment training
- Southern MS Driving Academy is presently closed. Mr. Williams notified CPSCR late last year he was being deployed overseas and would have to temporarily close the school.

- He did not have time to get me any paperwork for the \$250 fee to initiate the temporary suspension.
- Via email, Carlos stated he would get me what I need as soon as he could.
- Careers Plus Institute has notified CPSCR they completed classes in December 2018 and will not be renewing their certificate. The school is officially closed.
- Creations CNA Training School in Greenville has notified CPSCR they wish to cancel their certificate of registration and will be moving to an online correspondence courses offering professional development.
 - They have placed a disclaimer on the website stating the change and the courses are not approved by CPSCR and solely for personal enrichment.
- Careers Plus & Creations still owe GAT fees from the last fiscal year and what they collected in this fiscal year.
- Presently, there are three schools that still owe GAT. Two have told me the check has been mailed. If not received soon, will notify all schools that suspension of their certificates will happen at the April meeting if fees are not paid by the April meeting date.
- Legislative Changes in the 2019 Session – passed the Senate
- Tuition Changes
 - Universal Technical Institute/TX & FL
 - Annual increase due to costs for providing instructional materials for the program.
 - The increase average is \$550 per program.
 - Last year, the school decreased the tuition of all programs when they were restructured to be sort in hours.
 - Concorde Career College – Southaven
 - Decrease in the tuition for the dental assisting program of \$1929.00
- Tulsa Welding School has notified CPSCR of a change in the ownership of the corporate parent company of the TWS, Tulsa Acquisition Corp.
 - The transition will take place at the third corporate level of ownership with no changes to the operations of the schools.
 - The transition will be through stock transactions with the buyer assuming liabilities and obligations of the schools.
 - This may trigger a refiling of their school’s certificate once the transfer is complete from CPSCR’s definitions of change in ownership.
 - Right now the school does not believe it will meet the definition since the operations at the institution level will be remain the same. However, I will monitor this and make a determination when finalized.
- Blue Care Medical Academy is requesting approval of two new programs: Phlebotomy Technician and Electrograph Technician.

- Virginia College
 - The official closure date of the campuses was December 8th, 2018 for Biloxi and December 18th, 2018 for Jackson.
 - ECA has engaged Parchment to be the permanent repository of records for the Virginia college transcripts
 - However, CPSCR has a copy of final transcripts and ledger cards now and will provide a copy to schools taking enrollment of the VC students free of charge through this fiscal year. After which, students will be directed to contact Parchment or pay CPSCR \$10.
 - CPSCR has sent out 90 transcript requests to institutions.
 - 40 of those have been to community colleges and public universities.
 - US DOE provided states with contact information for schools to assist Virginia College students who are stuck in an open loan period to expedite the changes needed under the federal guidelines. This information was sent to all schools that requested transcripts from CPSCR.
- Proposed update to Regulations for FY2020 – Passed the Senate
 - Added definitions to the glossary on professional development short term programs
 - Added bond requirements for schools based on reported GAT
- Will have some examples to review at the April meeting on ways to calculate and increase the bond amount
 - Increase can be part of regulations
 - Must be approved by the MCCB board

Upon a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Director’s Report.

IV. PUBLIC PARTICIPATION

None

V. REPORTS

A. School List

- 39 registered schools total
 - 36 Traditional campuses
 - 3 online schools

B. Financial Report

- Ms. Kim Verneuille reviewed the reports.

VI. DOCKET ACTION

A. Registrations:

Upon a motion made by Dr. George Terry and a second by Dr. Dean Belton, the Commission voted unanimously to approve the renewal certification:

- Antonelli College – Jackson & Hattiesburg
- Medical 2 Career College – Tupelo & Cleveland, MS

- Commercial Driver Institute – Saucier, MS
- Universal Technical Institute of Texas

Upon a motion made by Mr. Otis Stanford and a second by Dr. Dean Belton, the Commission voted unanimously to approve pending financial review for:

- ACE Training center, Inc. – Byram, MS

Upon a motion made by Dr. George Terry and a second by Ms. Esther Cash, the Commission voted unanimously to approve to postpone renewal certification until April 2019 meeting:

- Simply the Best Kare – Hattiesburg
- Maselle Career College – Online
- Coastal Truck Driver School – Hammond, LA

Upon a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to cancel the certificate of registration for:

- Creations CNA Training School – Greenville, MS

B. Agent Permit Application

Upon the Staff’s recommendation, a motion made by Mr. Otis Stanford to approve and a second by Ms. Esther Cash, the Commission voted unanimously to issue agent permits for the following:

- Concorde Career College/TN – Cassandra Williams
- Institute of Health & Technology/Hattiesburg – Jesse Johnson

Staff Recommendation: Approval

Upon the Staff’s recommendation, a motion made by Dr. George Terry and a second by Mr. Otis Stanford, the Commission voted unanimously to renew agent permits for the following:

- Delta Technical College/Horn Lake – Selena Medlin (C-3123)
- Lincoln College of Technology/Nashville, TN – Robert Black (C-2528), Denise Neal (C-3294), & David Osman (C-3928)
- Universal Technical Institute/TX & FL – Michael Colletti (3113) & Jerome Guidetta (C-3115)
- Concorde Career College/TN – Sandra Winfrey (C-3297)
- Accelerated Dental Assisting School/All campuses – Shawndee Lee (C-3352)

Staff Recommendation: Approval

C. New Program of Studies

- Blue Care Medical Academy – Two new programs
 - Phlebotomy Technician
 - Electrocardiograph Technician

D. Program Modifications
None

E. Exemptions

Upon the Staff's recommendation, a motion made by Dr. George Terry and a second by Ms. Esther Cash, the Commission voted unanimously to approve an exemption for the following:

- Med Tech Training & Tutoring Program
- Healing Touch Day Spa

Staff Recommendation: Approval

F. Instructor Approval

Upon the staff's recommendation, a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- Accelerated Dental Assisting School
 - Jessica Tew
 - Allie Tew
- Ace Training Center, Inc.
 - Ben Lewis
 - Patricia Greenwood
 - Carl Ferguson
- Antonelli College
 - Adonna Teague
 - Alisha Jones
 - Amanda Ducksworth
 - Anna Morrison
 - April Klug
 - Ashley Griffin
 - Bennett Wendi
 - Bernetta Smith
 - Brian Steinberg
 - Cameron Buchanan
 - Carolee Davis
 - Carolene Burge
 - Carolyn Upkins
 - Christopher King
 - D'Nisha Smith
 - Don Flood
 - Dwanna Toney
 - Erica Clark
 - Fred Heindl
 - Heather Entrekin
 - Joan Elliot
 - Joyce Hill
 - Judy Edwards

- Kathy Adams-McIntosh
- Kelly Walker
- Kim Lowry
- Kimberly Allison
- Laletrice Reed-Richards
- Laura Eklund
- Laura Lofton
- Lauren James
- Lindsey Southward
- Lisa Buchanan
- Lori Hunt
- Marquita Webster
- Marty Bell
- Melanie McKelphin
- Merrill Spann
- Mitzi Southward
- Oshaugnessye McCormick
- Pam Williams
- Reginald Taylor
- Renita Lawrence-Thornton
- Roseveller Conerly
- Roshone Mizett
- Stephanie Egleston
- Sunny Fridge
- Tammy Duncan
- Tania Conn
- Tracy Love
- Wendy Lockett
- Wes Moore
- Blue Cliff College
 - Amber Condreay
 - Dolores King
 - Jerry Cade
 - Patricia Farris
 - Sonya Davis
- Concorde Career College/Memphis
 - Sharline Patterson
- Concorde Career College/Southaven
 - Cynthia Moore
- Delta Technical College
 - Bonita Anderson
 - Gary Klossing
 - Hugh Walker
 - Matthew Young
- Medical 2 Career College

- Donna Michelle Seal
- Eran Welsh
- Nicole Morrison
- Jessica Wilder
- Annette Wofford
- Lindsay Harris
- Regina Howard Holmes
- Stephanie Michael
- Truck Driver Institute
 - Jamie Zemek
- Tulsa Welding School/FL
 - David Perkins
 - Laurie Ann Piper
 - Matthew Gale
 - William Goff
- Universal Technical Institute/FL
 - Shane Rolf

Staff Recommendation: Approval

- G. Other
 - None
- VII. COMPLAINTS
 - None
- VIII. EXECUTIVE SESSION
 - NA
- IX. ADJOURNMENT

Upon a motion made by Dr. Dean Belton and a second by Mr. Otis Stanford, the Commission voted unanimously to approve adjournment.

The meeting adjourned at 2:04p.m.



Ms. Audra Love Kimble
Associate Executive Director
Commission on Proprietary School
& College Registration



Mr. Donald Benjamin, Chairman of
the Commission on Proprietary
& College Registration